

Notes for SSCP Board Call

Time and Date: Thursday, November 12, 2012, 5:00 – 6:00 p.m. (Eastern Time Zone)

Board Members: Rick Heimberg (President, heimberg@temple.edu), Michelle Craske (President Elect, craske@psych.ucla.edu); Varda Shoham (Past President, varda@u.arizona.edu); Dave Smith (Secretary-Treasurer, david.a.smith.367@nd.edu); Sherryl Goodman (Member at Large, psysg@emory.edu); Sara Stasik (Student Representative, sstasik@nd.edu).

Board Members Not Participating in This Meeting: Bunmi Olatunji (Member at Large, olubunmi.o.olatunji@vanderbilt.edu); Doug Mennin (Representative to Div 12, dmennin@hunter.cuny.edu); Lea Dougherty (Newsletter Editor, ldougher@umd.edu); Kristy Benoit (Student Representative, benoit@vt.edu).

I. Greetings

II. Review of/corrections to notes from previous meeting – Rick Heimberg

Minutes of the October 11, 2012, Board Meeting Call were reviewed and approved.

- a. The notes will be posted to the Website.

III. Reports

- a. Secretary/Treasurer - Dave Smith

SSCP TREASURER'S REPORT: November 12, 2012

BANK BALANCE - 10/31/12: \$22,674.52

PAST MONTH FINANCIAL HIGHLIGHTS

EXPENSES: Credit card server (-\$15.75, -\$2.25, -\$22.50), Stamps for renewal postcards (-\$448.00), Renewal postcards (-\$310.00), Central Office (Div12) Management Fee (-\$950.00).

INCOME: Dues renewals (+\$300.00, +\$521.50), Interest income (+\$1.92).

PENDING: Dues renewals (+\$80.00, +"couple thousand" in mail from Div12), APS poster award (-\$100).

NOTES: The following text was inadvertently left out of the Secretary-Treasurer report in the most recent Newsletter. It will run in the next Newsletter:

"...I would like to include a few general remarks about SSCP's financial status before giving our current financial snapshot. From the perspective of tracking our budget and resources the past three years, it is clear that SSCP is quite healthy financially. Our cash reserve has ranged from \$23,600 up to

\$36,200 over the past three years. We tend to be quite flush with cash at the end of the year, when dues payments have been coming in and we have very few expenses. Then our funds decline through the spring and summer as we pay out for the many awards the Society confers, including the Distinguished Scientist Award, Dissertation Awards, conference Poster Awards, training awards, and the Mentor Award. Owing to the effectiveness of our outstanding Membership Committee (Doug Mennin, Chair, Elizabeth Hayden, and Ashley (Pietrefesa) Hart), as well as loyal members (that's you!), and enthusiastic new members (that may be you, as well!), dues income increased from \$12,245 to \$13,985 from 2010 to 2011. We also nearly doubled the amount of awards we confer over that time, from \$5,500 to \$10,500. Dues collected in 2012 are still coming in, but we have also continued the trend into 2012 of increasing the number of awards we give, so much so that the low ebb in funds typically observed at the end of summer and through the renewal season is lower than it has been in the past two years, by about \$3,500. In short, for 2012 I expect that our awards largess will finally overtake our member recruitment and retention effectiveness, though to a degree that is sustainable for 7-8 years, assuming no changes in income or expenses. So, again, the Society continues to be in good financial condition, and I want to thank you for your continued loyalty and extremely helpful recruitment efforts. Each renewal and new member helps support and expand SSCP's efforts to encourage a science of clinical psychology."

b. Membership Issues – Dave Smith

===== 2012 Membership, Final Tallies =====

PAID MEMBERSHIP: 597

STUDENT MEMBERS: 354

NON-STUDENT MEMBERS: 243

DIVISION 12 MEMBERS: 178

APA MEMBERS: 345

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Notes:

1. The fall renewal drive (the postcards sent by Div12) netted only ~130 renewals. That's less than half last year's yield. There were some issues with the postcards, and some people reported trouble with the credit card server. The Membership Committee is planning some changes for next year and a revised fall recruitment strategy this year to make up for the ineffective post card effort.

2. A virtual postcard email, indicating mainly "please renew -- here's the link" will go out today. Next week we will send a detailed "why renew" email. The "why renew" email will go out again in December. Only non-renewers will be targeted by these messages. The Board is welcome to review these letters if it wants.

3. A DCT letter will go out with the "why renew" emails next week. It includes information about the student group discount of \$7.50 for 5+ students.

4. We are reaching back to 2011 members who did not renew in 2012 in addition to the 2012 members who did not renew for 2013. Ordinarily, we would not go back two years, but the low initial rate of renewal has us concerned and looking for new pools of potential members.

- c. External Nominations Committee – (Bunmi Olatunji absent; report delivered by Rick Heimberg)

The external nomination committee has nothing new to report. We are still working on securing letters of support for two nominees for the APA Gold Medal Award for Lifetime Achievement in Psychology. If members of the board are aware of other awards that the our committee might pursue nominations for, please do have them contact me.

- d. D12 Representative Report – (Doug Mennin absent; report delivered by Rick Heimberg)

No new information to add since the September 17, 2012 call

- e. Newsletter Report – Lea Dougherty absent; report delivered by Rick Heimberg)

Newsletter was published last week

The next newsletter will be published in February, and will focus on the internship crisis

Rick Heimberg may write a column (as a reflection of his year as president) and Michelle Craske will write a column (as the incoming president)

- f. Students' Website/Listserv/Internship/Other – Sara Stasik/Kristy Benoit

- Membership

- In conjunction with the upcoming membership drive, we have asked students to step forward as a "campus rep" for their department, to advertise membership to their peers, describe the benefits they have personally experienced, and

encouraged others to join. So far we've had 10 students respond.

- Listserv facilitator position
 - In conjunction with Evan's input, we have decided on a one-year term, which will end his term as listserv facilitator at the end of this year.
 - We plan to personally approach individual students who have contacted us about getting more involved in SSCP to see if they might be interested in taking over the position. If that is unsuccessful, we will advertise on the listserv.

IV. *Old business*

- a. 2013 SSCP Officers – Varda Shoham
 - i. President: Bethany Teachman, Ph.D. University of Virginia
 - ii. At-Large Member: Lauren B. Alloy, Ph.S., Temple University
 - iii. Secretary-Treasurer: Stewart Shankman, Ph.D., University of Illinois [position will begin July 1, 2013]
 - iv. Student Representative: Victoria Smith, University of Maryland
- b. SSCP Program at APA – Michelle Craske
 - i. Symposium: Steven Hollon, Art Nezu, Terry Wilson, and Shirley Glynn
 - ii. Individual presentation: Bruce Chorpita
- c. Ad hoc committee re APA resolution
 - i. The ad hoc committee plans to meet at ABCT (Friday Nov 16th, 4pm)

V. *New business*

- a. Appointment of SSCP liaison to APA Board of Scientific Affairs
 - i. If we appoint a liaison to BSA, we will incur costs of travel, accommodations etc that may be beyond our budget.
 - ii. The budgetary issues will be intensified by the more we push for more involvement in APA (e.g., liaisons to the Board of Professional Affairs, Board of Education, and Council as well as BSA).
 - iii. the Ad hoc committee on the APA resolution will discuss these issues at their meeting on Friday 16th at ABCT
- b. Applications for SSCP Dissertation Award
 - i. Peter Norton, Committee Chair, reported 14 applicants to date (deadline for submission is November 16th) – last year we had 40 applications.
 - ii. Rick will inform Peter to give 4-5 awards, assuming they are meritorious, in comparison to the 14 awards given last year
- c. Rick reminded Michelle to begin scheduling for 2013 Board Calls relatively soon.

Respectfully submitted,

Michelle G. Craske
President-Elect 2012, SSCP

Yearly Round Reminders 7-30-12 Update

Key: Item (person responsible)

Recurring throughout year

Newsletter submission and publication dates (Newsletter Editor, President, Secretary/Treasurer)

Monthly Board call

January

Transfer of office - Jan. 1

Submit tax forms to Div 12 office (deadline early in Jan) (Secretary/Treasurer)

Attend Division 12 meeting (Div. 12 representative)

Send reminder to full and student members to renew membership (Membership Committee in conjunction with Secretary/Treasurer; Student Listserv Facilitator or Student Reps to send a general reminder to the student listserv)

Send reminder on deadline for submission of posters for APS; determine which posters are accepted. Notify submitters of their acceptance/rejection. Students need to be SSCP members to submit poster. (SSCP representative to APS program committee)

February

Order plaque for Distinguished Scientist Award winner (to be given at APS or APA)
(Secretary/Treasurer)

Request \$500.00 tax contingency from Lynn Peterson at Division 12 office. This could be done in other months, but Feb-March is modal. (Sec-Treas or Div. 12 rep)

Constitute committee for Lawrence H. Cohen Outstanding Mentor Award so that evaluation of applications for the award can begin immediately after March 1 (President)

March

March 1 – Deadline for receipt of applications for nominations for Lawrence H. Cohen Outstanding Mentor Award

Select judges, including at least one Board member, for student poster awards competition at APS meeting (end of May) (SSCP representative to APS program committee)

Confirm that poster presenters are SSCP members (SSCP representative to APS program committee)

Select winner of Lawrence H. Cohen Outstanding Mentor Award (Committee)

Notify Winner of Lawrence H. Cohen Outstanding Mentor Award by end of month, asking him or her to send his or her social security number and home address to secretary/treasurer so payment can be processed; (b) nominators of unsuccessful candidates; (c) SSCP membership about the selected Awardee (President)

Order plaque for Lawrence H. Cohen Outstanding Mentor Award (to be given at APS or APA) (Secretary/Treasurer)

April

Confirm receipt of Division 12 \$500.00 tax contingency that was requested in February and follow-up with Div 12 if necessary (Secretary-Treasurer)

Remind “lapsed” members to renew for current year (membership committee in conjunction with Secretary-Treasurer)

Remind “lapsed” student members to renew for current year (Student listserv manager, student representatives)

May

APS – 1) select Student Poster presentations awardees (SSCP representative to APS program committee and selected reviewers). The winner(s) receives \$200 and “Distinguished Contributions” receive \$100. A year complimentary membership in APS is also awarded to “Winner(s)” and those making “Distinguished Contributions,” including all student co-authors on these posters. The number of such awardees is at the discretion of the reviewers, with the limitations that there is at least one winner. The total amount of cash awarded has varied from \$500-\$1,500.

2) Present SSCP Distinguished Scientist Award (optional) (President)

3) Present Lawrence H. Cohen Outstanding Mentor Award (optional) (President)

Meeting of SSCP Board and Annual Meeting of Members at APS convention (optional)

If the Annual Meeting of Members is conducted at the APS convention, SSCP Dissertation Award Winners are presented their certificates during that meeting. If winners are not in

attendance, their certificates are mailed to them (Dissertation Award Committee Chair or President)

Check SSCPnet subscribers against membership list and unsubscribe persons who have not paid membership dues (Secretary/Treasurer, Chair of Membership Committee, with Listserv Manager)

Update student listserv – remove those with lapsed memberships and those who have graduated from the listserv (Student listserv manager, student representatives)

Appoint a nominations committee (President in consultation with the Past-President). The Past-President serves as Chair and the remaining members typically are two full members and one graduate student member.

Begin consideration of nominees for open Board positions (Past-President, Nominations Committee, Board)

June

Call for nominations for open Board positions (Past-President).

July

No action items

August

Meeting of SSCP Board and Annual Meeting of Members at APA convention (optional)

APA – 1) If the Annual Meeting of Members was not conducted at the APS convention, SSCP Dissertation Award Winners may be presented their certificates during the Division 12 Awards Presentation/Social Hour. If dissertation award winners are not in attendance, their certificates are mailed to them. If they decline to travel to the APA Convention, then winners of the SSCP Student Posters Competition can receive their certificates at this awards presentation ceremony. Awardees can present posters at this meeting. (Dissertation Award Committee Chair, SSCP Representative to APS Program Committee or President) (see December)

2) Present SSCP Distinguished Scientist Award (optional) (President)

3) Present Lawrence H. Cohen Outstanding Mentor Award (optional) (President)

Call for nominations for following year's Distinguished Scientist Award (President)

September

Select APA Program Chair and start work on program for upcoming year (President-Elect)

NOTE: Find out number of hours allotted from Lynn Peterson or D12 Rep.

Nominations for offices determined (Past-President and Nominations Committee)

Attend Div. 12 meeting (Div. 12 rep)

Select Chair of Student Dissertation Awards Committee (President)

Call for nominations for Student Dissertation Awards; November deadline (President or Chair of Dissertation Awards Committee). NOTE: Students need to be SSCP members.

Call for nominations for Lawrence H. Cohen Outstanding Mentor Award (President)

Recruit new graduate students as members; contact DCTs of Academy Programs and on CUDCP listserv to encourage them to have their new students join SSCP (Membership Committee; Secretary/Treasurer reminds Membership Committee)

Discuss/decide whether to hold the next Annual Meeting of Members at APS or APA.

October

Elections (Past President)

Notify candidates and members of outcome (President)

Call for submissions for student posters at APS (President)

First reminder to full and student members to renew membership (Membership Committee; Sec/Treas. sends current database to Membership Cmte.; Student Listserv Facilitator or Student Reps also send general reminder over Student Listserv)

Selection of Distinguished Scientist Award Winner (Board)

Notify (a) winner of Distinguished Scientist Award, asking him or her to send his or her social security number and home address to secretary/treasurer so payment can be processed; (b) nominators of unsuccessful candidates; (c) SSCP membership about the winner (President)

November

Deadline for Student Dissertation Awards nominations

Collect schedules from Board members and determine time for monthly Board meeting calls in new year (President-Elect)

Submit Div. 12 year-end report (Div. 12 rep)

December

Selection of Student Dissertation Award winners (Chair of Dissertation Awards Committee, with/without Board input, depending on number and quality of submissions).

Announce Student Dissertation Award winners to winners and membership (President)

Invite the Dissertation Award winners, in order until one accepts, to present a poster at the Division 12 Social Hour, which comes with a \$100 award from D12. If none are going to APA, invite APS poster competition winners and then Distinguished Contributions, again in order until one accepts. If there still are no takers, invite the SSCP student reps. (President-Elect)

Submit APA Program (major time blocks only; details due in mid-late January) (President-Elect, Division 12 Representative)

Reminder to full and student members to renew membership (Membership Committee in conjunction with Secretary-Treasurer)

Prepare tax forms for Div 12 office (due early Jan) (Secretary/Treasurer)