

Notes for SSCP Board Call

Time and Date: Monday, September 17, 2012, 5:00 – 6:00 p.m. (Eastern Time Zone)

Participating Board Members: Rick Heimberg (President, heimberg@temple.edu), Michelle Craske (President Elect, craske@psych.ucla.edu); Varda Shoham (Past President, varda@u.arizona.edu); Dave Smith (Secretary-Treasurer, david.a.smith.367@nd.edu); Sherryl Goodman (Member at Large, psysg@emory.edu); Doug Mennin (Representative to Div 12, dmennin@hunter.cuny.edu); Lea Dougherty (Newsletter Editor, ldougher@umd.edu); Sara Stasik (Student Representative, sstasik@nd.edu)

Board Members Not Participating in This Meeting: Bunmi Olatunji (Member at Large, olubunmi.o.olatunji@vanderbilt.edu); Kristy Benoit (Student Representative, benoit@vt.edu).

I. Greetings

II. Review of/corrections to notes from previous meeting

Minutes of the May, 2012, Board Meeting at APS were reviewed.

- a. Notes were approved.
- b. The notes will be posted to the Website.

III. Reports

a. Secretary/Treasurer - Dave Smith

SSCP TREASURER'S REPORT: September 17, 2012

BANK BALANCE

8/31/12: \$23,387.48

7/31/12: \$26,587.63

FINANCIAL HIGHLIGHTS (July and August Bank Statements)

EXPENSES: Training program awards (-\$3,000.00), Credit card server (-\$18.75), DSA (-\$1,000.00), APS travel for three award winners (-\$900.00), APS poster awards (-\$1,400.00).

INCOME: Dues renewals (+\$30.00, +\$30.00, +\$67.50), Interest income (+\$2.56, +2.35).

PENDING: Dues renewals (\$210.00), Credit card server (-\$15.75, \$2.25), Excessive withdrawal fee (-\$100.00), APS poster award (-\$100).

b. Membership Issues – Dave Smith

- i. New Members of Membership Committee: David Smith (Chair), Ashley Hart (member), Emily Durbin (member), and Kristy Benoit (student representative)

- ii. Thank you to outgoing and recent Membership committee members including Doug Mennin, Elizabeth Hayden and Sherryl Goodman. Thank you also to Ashley (Pietrefesa) Hart who is transitioning from student representative to a regular member of the Membership Committee

- c. *External Nominations Committee – Bunmi Olatunji*
 - i. The Committee is currently working on two nominations for the APA Gold Medal Award for Life Achievement in Psychology. One will be for Edna Foa in the area of application and the other for See Sechrest in the area of science.

- d. *D12 Representative Report – Doug Mennin*
 - i. **By-Laws Changes** – Relevant topics for SSCP included discussion of the SCP/DIV12 by-laws revisions that have been spearheaded by Mark Sobell, incoming president. Mark, Larry Beutler, and I worked on revisions to the by-laws which were approved by the SCP/DIV12 board and will be sent to the membership for approval.

A particular change that is relevant to SSCP interests was the mentioning of alternative accreditation bodies. PCSAS was mentioned explicitly in the revisions by Mark and me. However, the board voted to use a more general statement that no longer focused solely on APA/COA accreditation but also other national accreditation bodies (but no longer mentioning PCSAS specifically).
 - ii. **APA Convention Division 12 program deflation** – The SCP/DIV12 board recognizes the problem of having the Division 12 program getting cut starting in 2014. President Gayle Beck will be dispatching David Tolin and Bunmi Olatunji, two SSCP members, to address this issue more actively.
 - iii. **Awards** – The Board recognizes that more SCP/DIV12 members could be nominated for APA awards and discussed ways that we could encourage more SCP/DIV12 (and by extension SSCP) members to be nominated.
 - iv. **SCP/DIV12 and APA Representative Leadership** – Four offices will become available for 2014: (a) President, (b) Secretary, (c) 2 council reps. It will be important for SCP/DIV12 (and by extension, SSCP) members to take note and consider nominations for these posts. They will be posted on the SSCP net.

- e. *Newsletter Report – Lea Dougherty*
 - i. The deadline for submissions for the Fall newsletter is October 25th
 - ii. The content of the newsletter is being finalized, but will include announcements of award winners.

f. Student Report – Sara Stasik/Kristy Benoit

- i. Listserv*
 - a. Has been very slow
 - b. We discussed adding an additional listserv facilitator to encourage more postings and information
 - c. We also emailed with Evan Kleiman to discuss frequency of listserv postings and to inquire about his desired length of time in the position. He is open to 1 or 2 years but hopes to be on internship next year.
- ii. SSCP Student Involvement*
 - a. We have received several emails from students interested in becoming more involved with SSCP. We contacted the various committees (membership, mentorship, internship, dissertation award. It sounds like only the dissertation award committee is in need of additional help right now.
- iii. Student Member for Dissertation Award Committee*
 - a. Peter Norton contacted us regarding a student member for the committee. We have contacted a student who was interested in a time-limited position; we will also post to the listserv/facebook
- iv. Newsletter Articles*
 - a. We have contacted several students to see if they would like to contribute to the newsletter articles Lea is planning: internship crisis, clinical training, dissertation
 - b. We will send a request to the listserv/facebook if we do not get interest this way
- v. Internship*
 - a. We reached out to the Internship Working Group to see how we could get involved in their efforts. We received an email back from David Sbarra who also copied the Academy President, Howard Berenbaum, but we have had no further updates.

g. Student Dissertation Awards Committee – Rick Heimberg

- i. New Chair of Committee, Peter Norton of University of Houston*
- ii. New Committee Members: Courtney Beard, Trevor Hart, David DiLillo (new student member yet to be identified)*
- iii. Award notice posted to SSCPnet and to websites for both students and regular members (application due date 11-16-12)*

IV. Old business

- a. Yearly rounds updated over summer 2012 (updated version is appended)*
- b. Membership Chair as a Board position? Because Dave Smith will be on the Board through 12-31-12 as Secretary/Treasurer, we can consider this issue over the next few months.*

- c. Development of mission statement for SSCP within APA
Not discussed.

V. *New business*

- a. Mentor Award Nomination Notice posted 8-29-12 – applications due 3-1-13
- b. Distinguished Scientist Award Nomination Notice posted 8-29-12
 - i. One nomination received to date
 - ii. Several other potential nominees were identified and Michelle Craske and Sherryl Goodman will follow-up with nominations
 - iii. Possibility of carrying over unsuccessful nominees from prior years (i.e., Deborah Biedel)
 - iv. Selection of DSA Winner should occur on October call
- c. Elections for 2013 SSCP Officers – Varda Shoham
 - i. Slate of candidates for each office: we have two President-elect nominations, two student representative nominations, and two nominations for member-at-large
 - ii. Discussed strategies for filling the Secretary/Treasurer position – Dave Smith will approach two individuals who may be interested in this position
 - iii. Elections should be held in October
- d. Selection of 2013 Program Chair for SSCP/APA – Michelle Craske
 - i. The number of hours allotted has not yet been determined
 - ii. Joanna Arch has agreed to be Program Chair
- e. 2013 meeting of members will be held at APS – Michelle Craske
- f. Discussion of response to APA resolution – the ad hoc committee (Goodman, Craske, Shoham, Smith, and Mennin) will arrange a call, even though there is no person yet elected as Chair of the committee

Respectfully submitted,

Michelle G. Craske
President-Elect 2012, SSCP

Yearly Round Reminders 7-30-12 Update

Key: *Item (person responsible)*

Recurring throughout year

Newsletter submission and publication dates (Newsletter Editor, President, Secretary/Treasurer)

Monthly Board call

January

Transfer of office - Jan. 1

Submit tax forms to Div 12 office (deadline early in Jan) (Secretary/Treasurer)

Attend Division 12 meeting (Div. 12 representative)

Send reminder to full and student members to renew membership (Membership Committee in conjunction with Secretary/Treasurer; Student Listserv Facilitator or Student Reps to send a general reminder to the student listserv)

Send reminder on deadline for submission of posters for APS; determine which posters are accepted. Notify submitters of their acceptance/rejection. Students need to be SSCP members to submit poster. (SSCP representative to APS program committee)

February

Order plaque for Distinguished Scientist Award winner (to be given at APS or APA)
(Secretary/Treasurer)

Request \$500.00 tax contingency from Lynn Peterson at Division 12 office. This could be done in other months, but Feb-March is modal. (Sec-Treas or Div. 12 rep)

Constitute committee for Lawrence H. Cohen Outstanding Mentor Award so that evaluation of applications for the award can begin immediately after March 1 (President)

March

March 1 – Deadline for receipt of applications for nominations for Lawrence H. Cohen Outstanding Mentor Award

Select judges, including at least one Board member, for student poster awards competition at APS meeting (end of May) (SSCP representative to APS program committee)

Confirm that poster presenters are SSCP members (SSCP representative to APS program committee)

Select winner of Lawrence H. Cohen Outstanding Mentor Award (Committee)

Notify Winner of Lawrence H. Cohen Outstanding Mentor Award by end of month, asking him or her to send his or her social security number and home address to secretary/treasurer so payment can be processed; (b) nominators of unsuccessful candidates; (c) SSCP membership about the selected Awardee (President)

Order plaque for Lawrence H. Cohen Outstanding Mentor Award (to be given at APS or APA) (Secretary/Treasurer)

April

Confirm receipt of Division 12 \$500.00 tax contingency that was requested in February and follow-up with Div 12 if necessary (Secretary-Treasurer)

Remind “lapsed” members to renew for current year (membership committee in conjunction with Secretary-Treasurer)

Remind “lapsed” student members to renew for current year (Student listserv manager, student representatives)

May

APS – 1) select Student Poster presentations awardees (SSCP representative to APS program committee and selected reviewers). The winner(s) receives \$200 and “Distinguished Contributions” receive \$100. A year complimentary membership in APS is also awarded to “Winner(s)” and those making “Distinguished Contributions,” including all student co-authors on these posters. The number of such awardees is at the discretion of the reviewers, with the limitations that there is at least one winner. The total amount of cash awarded has varied from \$500-\$1,500.

2) Present SSCP Distinguished Scientist Award (optional) (President)

3) Present Lawrence H. Cohen Outstanding Mentor Award (optional) (President)

Meeting of SSCP Board and Annual Meeting of Members at APS convention (optional)

If the Annual Meeting of Members is conducted at the APS convention, SSCP Dissertation Award Winners are presented their certificates during that meeting. If winners are not in attendance, their certificates are mailed to them (Dissertation Award Committee Chair or President)

Check SSCPnet subscribers against membership list and unsubscribe persons who have not paid membership dues (Secretary/Treasurer, Chair of Membership Committee, with Listserv Manager)

Update student listserv – remove those with lapsed memberships and those who have graduated from the listserv (Student listserv manager, student representatives)

Appoint a nominations committee (President in consultation with the Past-President). The Past-President serves as Chair and the remaining members typically are two full members and one graduate student member.

Begin consideration of nominees for open Board positions (Past-President, Nominations Committee, Board)

June

Call for nominations for open Board positions (Past-President).

July

No action items

August

Meeting of SSCP Board and Annual Meeting of Members at APA convention (optional)

APA – 1) If the Annual Meeting of Members was not conducted at the APS convention, SSCP Dissertation Award Winners may be presented their certificates during the Division 12 Awards Presentation/Social Hour. If dissertation award winners are not in attendance, their certificates are mailed to them. If they decline to travel to the APA Convention, then winners of the SSCP Student Posters Competition can receive their certificates at this awards presentation ceremony. Awardees can present posters at this meeting. (Dissertation Award Committee Chair, SSCP Representative to APS Program Committee or President) (see December)

2) Present SSCP Distinguished Scientist Award (optional) (President)

3) Present Lawrence H. Cohen Outstanding Mentor Award (optional) (President)

Call for nominations for following year's Distinguished Scientist Award (President)

September

Select APA Program Chair and start work on program for upcoming year (President-Elect)

NOTE: Find out number of hours allotted from Lynn Peterson or D12 Rep.

Nominations for offices determined (Past-President and Nominations Committee)

Attend Div. 12 meeting (Div. 12 rep)

Select Chair of Student Dissertation Awards Committee (President)

Call for nominations for Student Dissertation Awards; November deadline (President or Chair of Dissertation Awards Committee). NOTE: Students need to be SSCP members.

Call for nominations for Lawrence H. Cohen Outstanding Mentor Award (President)

Recruit new graduate students as members; contact DCTs of Academy Programs and on CUDCP listserv to encourage them to have their new students join SSCP (Membership Committee; Secretary/Treasurer reminds Membership Committee)

Discuss/decide whether to hold the next Annual Meeting of Members at APS or APA.

October

Elections (Past President)

Notify candidates and members of outcome (President)

Call for submissions for student posters at APS (President)

First reminder to full and student members to renew membership (Membership Committee; Sec/Treas. sends current database to Membership Cmte.; Student Listserv Facilitator or Student Reps also send general reminder over Student Listserv)

Selection of Distinguished Scientist Award Winner (Board)

Notify (a) winner of Distinguished Scientist Award, asking him or her to send his or her social security number and home address to secretary/treasurer so payment can be processed; (b) nominators of unsuccessful candidates; (c) SSCP membership about the winner (President)

November

Deadline for Student Dissertation Awards nominations

Collect schedules from Board members and determine time for monthly Board meeting calls in new year (President-Elect)

Submit Div. 12 year-end report (Div. 12 rep)

December

Selection of Student Dissertation Award winners (Chair of Dissertation Awards Committee, with/without Board input, depending on number and quality of submissions).

Announce Student Dissertation Award winners to winners and membership (President)

Invite the Dissertation Award winners, in order until one accepts, to present a poster at the Division 12 Social Hour, which comes with a \$100 award from D12. If none are going to APA, invite APS poster competition winners and then Distinguished Contributions, again in order until one accepts. If there still are no takers, invite the SSCP student reps. (President-Elect)

Submit APA Program (major time blocks only; details due in mid-late January) (President, Division 12 Representative)

Reminder to full and student members to renew membership (Membership Committee in conjunction with Secretary-Treasurer)

Prepare tax forms for Div 12 office (due early Jan) (Secretary/Treasurer)