

Notes for SSCP Board Call

Time and Date: Thursday, March 29, 2012, 12:00 – 1:00 p.m. (Eastern Time Zone)

Participating Board Members: Rick Heimberg (President, heimberg@temple.edu), Michelle Craske (President Elect, craske@psych.ucla.edu); Varda Shoham (Past President, varda@email.arizona.edu); Sherryl Goodman (Member at Large, psysg@emory.edu); Lea Dougherty (Newsletter Editor, ldougher@umd.edu); Kristy Benoit (Student Representative, benoit@vt.edu)

Board Members Not Participating in This Meeting: Bunmi Olatunji (Member at Large, olubunmi.o.olatunji@vanderbilt.edu); Doug Mennin (Representative to Div 12, dmennin@hunter.cuny.edu); Dave Smith (Secretary-Treasurer, david.a.smith.367@nd.edu); Sara Stasik (Student Representative, sstasik@nd.edu);

I. Greetings to all

II. Review of/corrections to notes from previous meeting.

Minutes of the January, 2012, Board Meeting were reviewed.

a. Notes were approved.

b. The notes will be posted to the Website. Frank Farach has reorganized the website so that notes from the board call as well as the newsletters are now in chronological order

III. Reports

a. Secretary/Treasurer

SSCP TREASURER'S REPORT

March 29, 2012

BANK BALANCE

2/29/12: \$35,293.88

FINANCIAL HIGHLIGHTS

EXPENSES: credit card server (-\$100.80), stamps for Div12 (-\$37.80), 2011 APS Conference dinner reimbursement (-\$592.00), Dissertation awards (-\$1,500.00)

INCOME: dues renewals (+\$1,344.00), interest (+\$3.75)

PENDING: Dissertation awards (-\$2,000.00), dues renewals (+\$230.00), Distinguished Scientist Award plaque (-\$500.00), credit card server (-\$17.25)

NOTES

None.

- b. Membership Issues – Doug Mennin and Dave Smith were not present
- c. External Nominations Committee – Bunmi Olatunji was not present but reported via email that there have not been any new developments for the nominations committee since the last call, and encouraged members of the board to pass along any award nomination solicitations that might be of interest.
- d. Students' Website/Listserv/Other Issues – Kristy Benoit

- i. Facebook page

The account administrative rights were transferred to Kristy and Sara and they have begun posting information to that page.

An announcement may be made on the student listserv to remind students of the facebook page

- ii. Student Listserv

With Doug Mennin's help, the membership confirmation ticket was changed to include information for the student listserv.

Evan Kleinman is looking into a new platform for the student listserv and has been brainstorming ideas for getting students signed up – he is considering having students automatically signed up when they join SSCP (with an option for removal), to avoid the confusion about students needing to email the listserv manager to get signed up. Either way, we will likely need to revise the information on the membership confirmation ticket to reflect new procedures.

- iii. Listserv manager

Phil Masson will be going on internship this fall and will hand over his position as listserv manager. Evan has offered to merge the listserv manager position with the listserv facilitator position and that position is transitioning right now with Phil's help

iv. Website

Frank Farach has been helping to get information posted to the website. Posted information can be found under “recent announcements” on the website, as well as under “student announcements” and “grants and awards.”

v. APA conference

Chris Conway, president of APA Division 12 Section 10 (Graduate Students and Early Career Psychologists) and an SSCP student member, invited SSCP Student Reps to co-host a student event at the APA conference. Unfortunately neither Sara, Kristy, Evan, nor Frank will be in attendance, but they offered to help get the word out to SSCP students who may like to attend.

vi. Internship committee

An email was sent to the internship committee following the last board call, inquiring into the status of the revised survey, which is ongoing, as well as suggesting now might be a good time to decide on next steps. No response was received. A follow up email will be sent.

e. D12 Representative – Rick Heimberg (for Doug Mennin)

Information about topics for the Division 12 Newsletter is needed by April 1. Rick will speak with Doug Mennin about this. Possible topics are the content of the APA and APS programs.

The deadline for making a decision about tying membership for Division 12 and SSCP has passed for this year.

f. Newsletter Report –Lea Dougherty

- i. Topics for May issue of the Newsletter: Presidential column; student representative updates (e.g., Facebook, APS); APS program; Treasurer’s report (Lea will ask David Smith)
- ii. Decision to forgo the summer Newsletter since it is optional and Rick Heimberg was not inclined to write a Presidential column
- iii. A topic to consider for the Fall Newsletter is the internship crisis

g. Student Dissertation Awards

- i. Since David Smith was not on the call, unknown whether he invited the 2011 Dissertation Awardees to attend APS

IV. *Old business*
None

V. *New business*

- a. SSCP Board Dinner at APS. Please let Rick Heimberg know if you will be attending the Board dinner (if so, indicate if with significant other), and availability on Friday and Saturday nights. The Board agreed to invite the DSA winner (Bill Pelham) to the dinner.
- b. Annual meeting of SSCP members at APS.
 - i. Possible structure and topic: 5 minute presentation of statistics regarding the Internship crisis, followed by open group discussion
 - ii. Inform APS to expect the same numbers as last year (for breakfast planning)
 - iii. Let Rick Heimberg know if you will be attending the Annual Meeting of Members
- c. Board Calls for June, July and August
 - i. In 2011, the Board did not have monthly calls for June, July or August. A report was written each month and circulated by email.
 - ii. The Board agreed to follow the same strategy for this year. Rick Heimberg will request reports be submitted for circulation to the Board Members. More details of this procedure will be on the agenda for the April Board call.
- d. Creation of a new award for Outstanding Mentor
 - i. Rick Heimberg is proposing a new award for Outstanding Mentor. The Board Members were in support of this proposal
 - ii. Questions to be addressed: what qualifies as an outstanding mentor for SSCP; how are nominees identified; how are nominees evaluated; will the award be monetary or a plaque or both; will a committee be

formed from members of the Board and include a student representative

- iii. Rick will draft some details, with input from the student representatives, to be reviewed on the April Board call

e. Appropriateness of action on SCCP.net

- i. Varda Shoham recused herself from this discussion
- ii. Tom Olino, the listserv manager for SSCP.net, contacted Rick Heimberg regarding messages he had been receiving about the inappropriate use of SSCP.net to petition removal of a particular individual from the ADAA Board of Directors.
- iii. The Board members were unclear about the role of SSCP in regulating the content of messages on SSCP.net
- iv. Rick Heimberg will examine the By-Laws and the Objectives and Guidelines for SSCP.net to determine what kinds of activities are prohibited

Respectfully submitted,

Michelle G. Craske
President-Elect 2012, SSCP

Yearly Round reminders
Key: Item (person responsible)

Recurring throughout year

Newsletter submission and publication dates (Newsletter Editor, President, Secretary/Treasurer)

Liaison to APA Science Directorate reports

Monthly Board call

January

Transfer of office - Jan. 1

Submit tax forms to Div 12 office (deadline early in Jan) (Secretary/Treasurer)

Attend Division 12 meeting (Div. 12 representative)

Send reminder to renew membership (Membership Committee)

Send reminder on deadline for submission of posters for APS; determine which posters are accepted (SSCP representative to APS program committee). Website notifies submitters of their acceptance/rejection. Students need to be SSCP members to submit poster – Howard

February

Order plaque for Distinguished Scientist Award winner (to be given at APS or APA) (Secretary/Treasurer). If it's done this month, the order will be complete in time for either the APS or the APA meeting.

Request funding supplement from Division 12 (could be done other months also, but this is modal) (Div. 12 rep)

March

Select judges, including at least one Board member for student poster awards APS meeting (end of May) (SSCP representative to APS program committee)

Confirm that poster presenters are SSCP members (SSCP representative to APS program committee)

April

Confirm receipt of Division 12 supplement that was requested in February and follow-up with Div 12 if necessary (Secretary-Treasurer) [Varda's question: Is this still viable?]

Remind "lapsed" members to renew for current year (Secretary-Treasurer)

May

APS – select Student Poster presentations awardees (SSCP representative to APS program committee and selected reviewers). The winner(s) receives \$200 and “Distinguished Contributions” receive \$100. A year complimentary membership in APS is also awarded to “Winner(s)” and those making “Distinguished Contributions.” The number of such awardees is at the discretion of the reviewers, with the limitations that there is at least one winner. The total amount of cash awarded has varied from \$500-\$1,000.

Check SSCPnet subscribers against membership list and unsubscribe persons who have not paid membership dues (Secretary/Treasurer and /or President with Listserv Manager)

Meeting of SSCP Board and Members at APS convention (optional)

Begin consideration of nominees for open Board positions (Past-President, Nominations Committee, Board)

Consider putting together a 1-page document for distribution by Division 12 at the APA meeting: Front side = SSCP events at APA, back side = brief description of SSCP and membership information (President, or designee)

June

Call for nominations for open Board positions (Past-President).

Appoint a nominations committee (President in consultation with the Past-President). The Past-President serves as Chair and the remaining members typically are two full members and one graduate student member.

July

August

Meeting of SSCP Board and Members at APA convention (optional)

SSCP Dissertation Award Winners are presented their certificates during the Division 12 Awards Presentation/Social Hour. If they decline to travel to the APA Convention, then winners of the SSCP Student Posters Competition can receive their certificates at this awards presentation ceremony. Awardees can present posters at this meeting. (see Dec)

Call for nominations for Distinguished Scientist Award (President)

September

Select APA Program Chair and start work on program for upcoming year (President-Elect)

NOTE: Find out number of hours allotted from Lynn Peterson or D12 Rep.

Nominations for offices determined (Past-President and Nominations Committee)

Attend Div. 12 meeting (Div. 12 rep)

Select Chair of Student Dissertation Awards Committee (President)

Call for nominations for Student Dissertation Awards; November deadline (President or Chair of Student Dissertation Awards Committee). NOTE: Students need to be SSCP members.

Recruit new graduate students as members; contact DCTs of Academy Programs and on CUDCP listserv to encourage them to have their new students join SSCP (Membership Committee; Sec/Treas reminds Membership Cmte.)

Discuss/decide whether to hold the next Annual Board/Members meeting at APA or APS.

October

Elections; notify candidates and members of outcome (President)

Call for submissions for student posters at APS (President).

First reminder to renew membership (Membership Committee; Sec/Treas. sends current database to Membership Cmte.)

Selection of Distinguished Scientist Awardee (Board)

Notify (a) selected awardee of Distinguished Scientist Award, asking him or her to send his or her social security number and home address to sec.treasurer so payment can be processed; (b) nominators of unsuccessful candidates; (c) members of selected Awardee (President)

November

Deadline for Student Dissertation Awards nominations

Collect schedules from Board members and determine time for monthly Board meeting calls in new year (President-Elect)

Submit Div. 12 year-end report (Div. 12 rep)

December

Selection of Student Dissertation Award winners (Chair of Student Dissertation Awards Committee, with/without Board input, depending on number and quality of submissions).

Announce Student Dissertation Award winners to winners and members (President)

Invite the Dissertation Award winners, in order until one accepts, to present a poster at the Division 12 Social Hour, which comes with a \$100 award from D12. If none are going to APA, invite APS poster competition winners and then Distinguished Contributions, again in order until one accepts. If there still are no takers, invite the SSCP student reps. (President-Elect)

Submit APA Program (major time blocks only; details due in mid-late January) (President, Division 12 Representative)

Reminder to members to renew membership (Membership Committee)

Prepare tax forms for Div 12 office (due early Jan) (Secretary/Treasurer)