

Notes for SSCP Board Call

Time and Date: Thursday, February 16, 2012, 12:00 – 1:00 p.m. (Eastern Time Zone)

Participating Board Members: Rick Heimberg (President, heimberg@temple.edu), Michelle Craske (President Elect, craske@psych.ucla.edu); Varda Shoham (Past President, varda@email.arizona.edu); Bunmi Olatunji (Member at Large, olubunmi.o.olatunji@vanderbilt.edu); Sherryl Goodman (Member at Large, psysg@emory.edu); Dave Smith (Secretary-Treasurer, david.a.smith.367@nd.edu); Lea Dougherty (Newsletter Editor-Elect, ldougher@umd.edu); Kristy Benoit (Student Representative, benoit@vt.edu); Howard Garb (Past President, SSCP Representative to the APS Program Committee, howard.garb@us.af.mil).

Board Members Not Participating in This Meeting: Doug Mennin (Representative to Div 12, dmennin@hunter.cuny.edu); Erika Lawrence (Newsletter Editor, erika-lawrence@uiowa.edu); Sara Stasik (Student Representative, sstasik@nd.edu);

- I. *Greetings to all*
- II. *Review of/corrections to notes from previous meeting.*

Minutes of the January, 2012, Board Meeting were reviewed.

 - a. Notes were approved.
 - b. The notes will be posted to the Website.
- III. *Reports*
 - a. Secretary/Treasurer – Dave Smith
 - i. Dave Smith confirmed that everyone received his budget report
 - ii. Dave Smith clarified that he will request the supplement from Division 12 (\$500) once Division 12 has received tax numbers, which should be shortly
 - iii. Dave Smith clarified that the budget permits reimbursement of up to \$300 for travel per student dissertation award winner who attends APS
 - iv. The following motion was put forward by Varda and approved unanimously by participants on the call: up to \$300 in reimbursable travel expenses, with receipt in hand, not otherwise reimbursed, will be given to each student dissertation awardee who attends the APS meeting to receive their awards.
 - v. Dave Smith will contact Rick Heimberg with details about how students awardees will obtain the travel funds, as soon as he obtains relevant student information (i.e., social security numbers)

- b. Membership Issues – Rick Heimberg (for Doug Mennin) and Dave Smith
 - i. On the basis of urging from the Division 12 President (Gayle Beck), Doug Mennin had raised the possibility of joint renewal of membership for Division 12 and SSCP, assuming that Division 12 membership was not required for SSCP membership. Several points of view were discussed. On the one hand, a joint renewal of membership would unnecessarily accentuate the link between Division 12 and SSCP, in turn making separation from Division 12 more difficult if such separation were to become a goal in the future. On the other hand, since SSCP board members had most recently agreed to maintain affiliation with Division 12, increased collaboration seems appropriate; also, joint renewal may make it easier for members to renew their membership in SSCP, and there are no financial consequences from so doing. A third option discussed was to retain independent renewal of SSCP membership as well as introduce joint renewal with Division 12. Rick will follow-up with Doug Mennin to discuss whether a joint renewal would be easier for members of SSCP. Also, the Board agreed to continue discussion of this topic when Doug Mennin is on the call.
 - ii. Another issue was raised regarding membership fees. Although APA has reduced its membership fees, the reductions that used to be applied to APA membership by virtue of membership in other organizations (e.g., ADAA, ABCT) no longer apply. Consequently, for those who belong to other organizations, mostly academics, the overall fees for APA have not decreased and in fact may have increased. Rick will follow-up with Doug Mennin about this issue.

- c. External Nominations Committee – Bunmi Olatunji
 - i. The Committee has submitted a nomination for the Women in Psychology Distinguished Leadership award.
 - ii. Bunmi contacted Susan Wandersman of APA to find out more about the criteria and processes by which APA awards are determined, with the intent of learning more about why our prior nominations for APA Distinguished Scientific Award for Early Contribution to Psychology were not successful. Aside from the usual criteria (e.g., strong letters of recommendation), it appears that our prior nominees may have been too junior. However, Susan Wandersman conveyed that our nominees may remain in consideration for future awards. Bunmi will contact Susan again to ask if there are particular individuals we nominated in the last few years who might be considered for renomination.
 - iii. Board members are encouraged to bring awards to the attention of the External Nominations Committee if they believe that Clinical Science would benefit if one of our own were to be nominated and potentially receive the award.

- d. Students' Website/Listserv/Other Issues – Kristy Benoit
 - i. The Student Representative Handbook is finalized and the Board agreed to have the handbook uploaded to the Website
 - ii. Frank Farach has agreed to continue to serve as the web page manager
 - iii. Philip Masson will continue to serve as the list serve manager until a replacement is found
 - iv. The second version of the Internship Survey has been disseminated. The student representatives will follow-up with Kelly Wilson (who spearheaded the survey)
 - v. The search for a new list serve facilitator is completed; Evan Kleinman has agreed to take this role. The aim of this position is to have a student member generate and facilitate conversation on the listserv as well as distribute relevant information of interest to students, such as funding, post-doc, job and conference opportunities.
 - vi. The student representatives would like to increase use of Facebook and will follow-up with Frank Farach regarding ways of accessing Facebook
 - vii. A new initiative under consideration is to set up a campus representative network in order to increase student membership; existing student members from different campuses will form a network to actively spread to the word about SSCP membership to their fellow students
- e. D12 Representative – Doug Mennin was not present; the one issue pertinent to D12 was a membership issue and is documented above.
- f. Newsletter Report – Rick Heimberg (for Erika Lawrence and Lea Dougherty)
 - i. The topic of when to submit materials to the newsletter will be put on the March Board meeting agenda
 - ii. It was noted that the listing of prior newsletters on the website is not in chronological order. Rick will check with Frank Farach about possibly ordering them chronologically.
- g. Student Dissertation Awards – Rick Heimberg (for Erika Lawrence)
 - i. Since the 2011 Dissertation Awardees have not yet been asked to attend APA, David Smith will invite them when he outlines the procedures that they will need to follow in order to receive travel funds.

IV. Old business

- a. APA Program for 2012 – Rick Heimberg (for Denise Sloan)

Denise has still been unable to secure a fourth speaker for the 1-hr-50-min symposium entitled "The Art of Clinical Science in Intervention Development: Moving from the Lab to the World Outside." The symposium will be chaired by Elizabeth Roemer, and Gayle Beck will serve as the discussant. Speakers will be Liz, Adele Hayes, and Bethany Teachman.

- b. APS Program for 2012 – Varda Shoham
 - i. Varda reminded the Board that the Clinical Science Forums will be held on the day before APS (Thursday 1:30-5:30pm)

Otherwise the specifics of the Clinical Science Program at APS, including the symposia that SSCP co-sponsors with the Academy of Psychological Clinical Science, are listed on the SSCP web site at <http://sites.google.com/site/sscpwebsite/upcoming-events/apsconventioneventsplannedbysscp2012> with additional links to addresses by William Pelham (Distinguished Scientist Award), Rick Heimberg (Presidential Address), and David Barlow.

- c. APS Poster Program for 2012- Howard Garb
 - i. Howard noted that 50% more posters were accepted for the SSCP poster competition for APS in comparison to last year. With only one hour in which to complete the ratings, four judges may not be sufficient. Rick Heimberg offered to serve as a judge.
 - ii. In contrast to last year, the SSCP posters will be grouped together at the conference.
 - iii. Last year, the amount available for awards was up to \$1000 (with \$200 for winners and \$100 for distinguished contributors). Given the increase in number of posters, Howard Garb put forward a motion to increase the Poster Awards amount to \$1500; the Board unanimously approved of this motion.
 - iv. In the future, the Board may consider revising the awards to just one type of award (vs. winners and distinguished contributors) and one dollar amount. The judges will decide whether to give only \$100 or only \$200 or both awards this year.
 - v. In the future, the amount of time for deciding who will receive awards (currently one hour) may need to be revised.

V. *New business*

- a. Creation of a new award for Outstanding Mentor – Rick

Not discussed.

Respectfully submitted,

Michelle G. Craske
President-Elect 2012, SSCP

Yearly Round reminders
Key: *Item (person responsible)*

Recurring throughout year

Newsletter submission and publication dates (Newsletter Editor, President, Secretary/Treasurer)

Liaison to APA Science Directorate reports

Monthly Board call

January

Transfer of office - Jan. 1

Submit tax forms to Div 12 office (deadline early in Jan) (Secretary/Treasurer)

Attend Division 12 meeting (Div. 12 representative)

Send reminder to renew membership (Membership Committee)

Send reminder on deadline for submission of posters for APS; determine which posters are accepted (SSCP representative to APS program committee). Website notifies submitters of their acceptance/rejection. Students need to be SSCP members to submit poster – Howard

February

Order plaque for Distinguished Scientist Award winner (to be given at APS or APA) (Secretary/Treasurer). If it's done this month, the order will be complete in time for either the APS or the APA meeting.

Request funding supplement from Division 12 (could be done other months also, but this is modal) (Div. 12 rep)

March

Select judges, including at least one Board member for student poster awards APS meeting (end of May) (SSCP representative to APS program committee)

Confirm that poster presenters are SSCP members (SSCP representative to APS program committee)

April

Confirm receipt of Division 12 supplement that was requested in February and follow-up with Div 12 if necessary (Secretary-Treasurer) [Varda's question: Is this still viable?]

Remind "lapsed" members to renew for current year (Secretary-Treasurer)

May

APS – select Student Poster presentations awardees (SSCP representative to APS program committee and selected reviewers). The winner(s) receives \$200 and “Distinguished Contributions” receive \$100. A year complimentary membership in APS is also awarded to “Winner(s)” and those making “Distinguished Contributions.” The number of such awardees is at the discretion of the reviewers, with the limitations that there is at least one winner. The total amount of cash awarded has varied from \$500-\$1,000.

Check SSCPnet subscribers against membership list and unsubscribe persons who have not paid membership dues (Secretary/Treasurer and /or President with Listserv Manager)

Meeting of SSCP Board and Members at APS convention (optional)

Begin consideration of nominees for open Board positions (Past-President, Nominations Committee, Board)

Consider putting together a 1-page document for distribution by Division 12 at the APA meeting: Front side = SSCP events at APA, back side = brief description of SSCP and membership information (President, or designee)

June

Call for nominations for open Board positions (Past-President).

Appoint a nominations committee (President in consultation with the Past-President). The Past-President serves as Chair and the remaining members typically are two full members and one graduate student member.

July

August

Meeting of SSCP Board and Members at APA convention (optional)

SSCP Dissertation Award Winners are presented their certificates during the Division 12 Awards Presentation/Social Hour. If they decline to travel to the APA Convention, then winners of the SSCP Student Posters Competition can receive their certificates at this awards presentation ceremony. Awardees can present posters at this meeting. (see Dec)

Call for nominations for Distinguished Scientist Award (President)

September

Select APA Program Chair and start work on program for upcoming year (President-Elect)

NOTE: Find out number of hours allotted from Lynn Peterson or D12 Rep.

Nominations for offices determined (Past-President and Nominations Committee)

Attend Div. 12 meeting (Div. 12 rep)

Select Chair of Student Dissertation Awards Committee (President)

Call for nominations for Student Dissertation Awards; November deadline (President or Chair of Student Dissertation Awards Committee). NOTE: Students need to be SSCP members.

Recruit new graduate students as members; contact DCTs of Academy Programs and on CUDCP listserv to encourage them to have their new students join SSCP (Membership Committee; Sec/Treas reminds Membership Cmte.)

Discuss/decide whether to hold the next Annual Board/Members meeting at APA or APS.

October

Elections; notify candidates and members of outcome (President)

Call for submissions for student posters at APS (President).

First reminder to renew membership (Membership Committee; Sec/Treas. sends current database to Membership Cmte.)

Selection of Distinguished Scientist Awardee (Board)

Notify (a) selected awardee of Distinguished Scientist Award, asking him or her to send his or her social security number and home address to sec.treasurer so payment can be processed; (b) nominators of unsuccessful candidates; (c) members of selected Awardee (President)

November

Deadline for Student Dissertation Awards nominations

Collect schedules from Board members and determine time for monthly Board meeting calls in new year (President-Elect)

Submit Div. 12 year-end report (Div. 12 rep)

December

Selection of Student Dissertation Award winners (Chair of Student Dissertation Awards Committee, with/without Board input, depending on number and quality of submissions).

Announce Student Dissertation Award winners to winners and members (President)

Invite the Dissertation Award winners, in order until one accepts, to present a poster at the Division 12 Social Hour, which comes with a \$100 award from D12. If none are going to APA, invite APS poster competition winners and then Distinguished Contributions, again in order until one accepts. If there still are no takers, invite the SSCP student reps. (President-Elect)

Submit APA Program (major time blocks only; details due in mid-late January) (President, Division 12 Representative)

Reminder to members to renew membership (Membership Committee)

Prepare tax forms for Div 12 office (due early Jan) (Secretary/Treasurer)