

Notes for SSCP Board Call

Time and Date: Thursday, January 19, 2012, 12:00 – 1:00 p.m. (Eastern Time Zone)

Participating Board Members: Rick Heimberg (President, heimberg@temple.edu), Michelle Craske (President Elect, craske@psych.ucla.edu); Varda Shoham (Past President, varda@email.arizona.edu); Bunmi Olatunji (Member at Large, olubunmi.o.olatunji@vanderbilt.edu); Sherryl Goodman (Member at Large, psysg@emory.edu); Doug Mennin (Representative to Div 12, dmennin@hunter.cuny.edu); Erika Lawrence (Newsletter Editor, erika-lawrence@uiowa.edu); Lea Dougherty (Newsletter Editor-Elect, ldougher@umd.edu)

Board Members Not Participating in This Meeting: Dave Smith (Secretary-Treasurer, david.a.smith.367@nd.edu), Sara Stasik (Student Representative, sstasik@nd.edu); Kristy Benoit (Student Representative, benoit@vt.edu).

- I. *Greetings to all, welcome to new members*
- II. *Review of/corrections to notes from previous meeting – Rick*

Minutes of the December, 2011, Board Meeting were reviewed. A minor correction was noted and made.

 - a. Rick asked whether Board Meetings minutes should be posted to the SSCP Website? This was briefly discussed, and it was decided that minutes of the previous month's meeting will, after review and correction by the Board, be posted to the Website.
 - b. Note taking honors will be handled by President-Elect Craske beginning at the February meeting and continuing thereafter.
- III. *Reports*
 - a. Secretary/Treasurer – submitted by Dave Smith

SSCP TREASURER'S REPORT
January 19, 2012

BANK BALANCE

12/31/11: \$34,526.69

FINANCIAL HIGHLIGHTS

EXPENSES: credit card server (-\$153.88),

INCOME: Dues (+\$2,092.00), interest (+\$3.73)

PENDING: 2011 APS Conference dinner reimbursement (-\$592.00), SurveyMonkey.com for election (-\$48.00), credit card server (-\$80.48, -\$124.42), dues renewals (+\$1,819.00, +\$80.00)

The taxes are done and submitted (via Div12). Our net balance at tax time compared to last year reflects an increase of \$1,685.88. The major

cash flow difference was the increase by \$4,500.00 in grants given, which is due to the three \$1,500.00 Clinical Science Training Awards. Our healthy financial situation reflects the continued effectiveness of the Membership Committee (Douglas Mennin, Chair, Elizabeth Hayden, and Ashley (Pietrefesa) Hart) and the fiscal responsibility of the Board.

b. Membership Issues – Provided by Doug Mennin and Dave Smith

- i. We discussed the idea of having the Membership Committee Chair participate in Board Calls. Because the current Membership Committee Chair (Doug Mennin) is also a member of the Board, the question is not of immediate concern. However, Doug will be transitioning out of his role as Membership Chair in March or April (possibly to Elizabeth Hayden, who has been an active member of the Membership Committee or another person to be named). The Board did not decide to include the Membership Chair regularly in Board meetings, but rather decided to invite the Membership Chair as needed to participate.
- ii. The Membership Committee has been diligent in pursuing non-renewing members and will undertake another round of solicitations next week.
- iii. SSCP currently has 616 members. Of these, 252 are professional affiliates, 324 are student affiliates, and 40 are international affiliates.

c. External Nominations Committee – Bunmi Olatunji

- i. Description of committee charge for new members of the Board: SSCP aims to affirm and continue to promote the integration of science and practice in training, research, and applied endeavors. The primary aim of the External Nominations Committee is to identify our members that embody this aim and nominate them for APA committees, APA-sponsored keynote-style talks, APA Fellowship Committees, APA Awards, APS Awards, and other positions that may be relevant in the psychological committee.
- ii. Bunmi will email Susan Wandersman of APA to find out more about the criteria and processes by which APA awards are determined.
- iii. Board members are encouraged to bring awards to the attention of the External Nominations Committee if they believe that Clinical Science would benefit if one of our own were to be nominated and potentially receive the award.
- iv. The committee worked on several tasks during 2011, one of which is still underway: (a) Providing suggestions to APA for “rising star” recognition, (b) Nomination for the APA Master Lecture and Distinguished Scientist Lecture Programs (in the area of Psychopathology and Treatment), (c) Nominations for the APA Distinguished Scientific Award for Early Career Contribution to

Psychology, and (d) Nomination (in progress Due Feb 1) for the Committee on Women in Psychology (CWP) Leadership Award. Names of nominees for specific awards noted here are available from Bunmi Olatunji.

- d. Students' Website/Listserv/Other Issues – submitted by Kristy Benoit and Sara Stasik
 - i. Report on Student Representative Phone Meeting 11/21/11
 - ii. Recent postings to listservs and websites
 - iii. Student activities during the coming year

Because there are a number of new Board members who are not yet familiar with the level of involvement of our student representatives, I have included here the full report submitted by Kristy and Sarah:

Review of 2011 Initiatives and Progress to Date

Becca (Rebecca Brock, former student representative) and Sara sent out a summary of last year's initiatives to both the student and general listservs. A note was added to the general listserv to remind students of the student listserv, including directions for signing up.

During the 2011 year, the student representative initiatives focused on (a) creating a more active student community and (b) helping SSCP serve student interests. To facilitate this process, we administered a survey to collect reactions from student members and we developed a set of specific initiatives based on the feedback we received.

The specific initiatives and action taken toward them are summarized below.

- Development of listserv facilitator position.
As part of our goal of creating a more active student listserv, we developed the position of listserv facilitator. The aim of creating this position was to have a student member generate and facilitate conversation on the listserv, as well as to distribute relevant information of interest to students, such as funding, post-doc, job, and conference opportunities. Kristy Benoit filled this position and has been integral in the development of the role. This initiative has been very successful; Kristy has kept the listserv active on a very regular basis, distributing information and initiating discussions. We plan to continue to keep this role filled.
- Increasing the number of student members subscribed to the listserv.
An additional goal was to increase the number of SSCP student members who utilize the listserv, given that only 100 of the 300+ SSCP student members are currently subscribed. Feedback from our survey indicated that many students were simply unaware of the existence of the listserv. We have begun working with the membership committee, discussing the possibility of adding information about such student benefits to the welcome email that new members receive. We have also drafted a summary of the benefits of using the student listserv, which are documented in the student rep handbook and can eventually be disseminated to student members.

- Development of student rep handbook.
The first version of our student rep handbook is almost complete, with the expectation of new student reps updating as needed. We will also ask Frank and Phil to update their positions so that we have an accurate description of those roles.
- Enhancement of website (managed by Frank Farach).
- Maintaining/Using the SSCP Facebook page.
This was not a big focus during 2011. We intend to consider using the facebook page as another communication tool, particularly for student members.
- Internship committee/survey.
Results from the first round of responses to the internship survey were summarized and presented at the SSCP member meeting at APS in May. A second round of data collection began in October, which includes updated questions about the Phase II match. We will continue to work with the internship committee to determine next steps (e.g., publication of the results?).

2012 Goals and Progress to Date

Becca, Kristy, and Sara held a phone conference to determine initiatives for 2012. These goals and the steps taken so far are summarized below.

- Solicit feedback from students about activity on the listserv and if there are certain things they would like to see more of.
- Send out an invitation to solicit volunteers for listserv coordinator for next term.
- Send separate invitations to recent student rep nominees, encouraging them to put their names forward.
- Touch base with Phil Masson regarding his interest in continuing with the listserv manager position and to see if there is anything we can do to support his work.
 - We have talked with Phil – he is currently applying for internship. If he begins his internship this year, he would like to pass this role on to someone else but has offered to stay in the position until a replacement has been found. He will update us as to whether he plans to continue on or not.
- Ask Frank and Phil to update description of their positions in the student handbook.
 - Phil has sent a description for the handbook along with copies of several of the form emails he uses; these have been added to the handbook. Frank is currently working on this and will send it to the student reps this week.

- Finalize student handbook and send to Dave Smith to review.
- Determine what type of information we would like to include on the webpage vs. facebook page. For example, a summary of recently-posted post-doc, funding, etc, opportunities.
- Check in with Frank about his intention of continuing to function in webpage manager role.
 - Frank has confirmed that he would like to continue serving as webpage manager for 2012.

e. D12 Representative – from report by Doug Mennin

The meeting of D12 was held earlier this month in Memphis, TN, under the leadership of D12 President Gayle Beck. Gayle ran a tight ship and was very interested in trying to modernize the organization. The average membership age is 66, so there is interest in bringing young people on board. I think there could be real opportunities for clinical science be more strongly represented in such changes. There was a lot of brainstorming but no concrete plans yet. I suggested that Div 12 run a conference that could showcase talks by prominent leaders in the field (particularly clinical scientists) and young people could be targeted to attend. Div 12 has clout with older generations and I think we can get good people to do it...and this could get young people excited if they could get a chance to interact with these leaders in a smaller forum (like what often happens at ADAA). I think this could be a real opportunity for clinical science to put its signature on D12. I also suggested that the organization refer to itself more as SCP than D12. These ideas received strong support but we will see what happens.

Brandon Gibb and Meredith Coles have put together a strong overall program for APA, and I am confident that Mark Sobell will get someone who will do the same in terms of clinical science. Despite the reduced time, I think there can continue to be a strong science representation at the conference, even outside the specific SSCP program.

One thing that came up was an interest from Gayle to have sections push D12 membership along with their own membership drives. I responded that we might be willing to do this but as a separate drive, but only if APA membership was not required. As of now, its unclear whether APA membership is required and if it is, whether this should be challenged or changed or in the bylaws.

f. Newsletter Report – Erika Lawrence

- i. Lea Dougherty will be the next Newsletter Editor. Welcome, Lea.
- ii. Erika and Lea will collaborate on the February (Winter) issue of the Newsletter. Lea will officially take over thereafter.
- iii. Febraury 10 is the deadline for submission of mateials to be included in the Winter issue.

- g. Student Dissertation Awards – Erika Lawrence
 - i. The 2011 Dissertation Awards process is completed. There were 40 submissions, which is a record, and 7 awards were made.
 - ii. Erika wishes to thank committee members Tom Ollendick, Bunmi Olatunji, and Robin McFarlane for their tireless work on the committee.
 - iii. The Board discussed and approved the idea that Dissertation Award winners will be invited to the annual meeting of members at APS (Chicago, May 24-27) to receive their certificates. This will be done rather than inviting them to attend the D12 meeting at APA. Erika will make the invitations.
 - iv. It was suggested that we be in touch with Alan Kraut of APS to see if he would be willing to waive the APS registration fees for the Dissertation Award winners. At the completion of the Board call, Varda Shoham made contact with Alan Kraut and the APS staff, and they agreed to do this. Thanks, Varda (and Alan!).
 - v. It was also suggested that we consider supporting the travel expenses of Dissertation Award winners who do choose to attend APS in the amount of \$250-300. I have since communicated with Dave Smith, who suggests that we should be able to absorb this expense, especially if we limit payments to unreimbursed expenses. There are some issues to be further considered here, and I will put this on the agenda for the next Board meeting.

IV. *Old business*

- a. APA Program for 2012 – Rick Heimberg (for Denise Sloan)

Denise graciously agreed to serve as Program Chair for the SSCP/APA program this year, and she did so on very short notice. She has pulled together a program that is not quite complete at this writing, but will consist of a 50-min invited presentation by Toni Zeiss entitled “Evidence Based Psychotherapy in the Department of Veterans Affairs: Successes and Challenges” and a 1-hr-50-min symposium entitled “The Art of Clinical Science in Intervention Development: Moving from the Lab to the World Outside.” The symposium will be chaired by Lizabeth Roemer, and Gayle Beck will serve as the discussant. Speakers will be Liz, Adele Hayes, and Bethany Teachman. Denise has been trying to add a fourth speaker, but this has been difficult, and it may ultimately not be possible.
- b. APS Program for 2012 – Varda Shoham

Varda shared by email the specifics of the Clinical Science Program at APS, including the symposia that SSCP cosponsors with the Academy of Psychological Clinical Science. This program is also listed on the SSCP web site at <http://sites.google.com/site/sscpwebsite/upcoming-events/apsconventioneventsplannedbysscp2012> with additional links to addresses by William Pelham (Distinguished Scientist Award), myself (Presidential Address), and David Barlow.

 - i. SSCP poster competition for APS

Information about the competition is posted on the SSCP website: <http://sites.google.com/site/sscpwebsite/announcements/studentposterawardcompetitionguidelines>. It is also posted on the SSCP student page: <http://sites.google.com/site/sscpwebsite/announcements/student-announcements/studentposterawardcompetitionguidelines>. In addition, Howard Garb, SSCP representative to the APS Program Committee submitted the following statement:

During the next month, I will review the SSCP student posters as well as symposia proposals that have been submitted for the clinical track. Afterwards, will confirm with Marc Atkins, Lea Dougherty, Dave Smith, and Bethany Teachman that they can serve as judges for the students posters. And then will work on pulling together information for them.

c. Status of the Ad Hoc Internship Committee

See "Students' Website/Listserv/Other Issues" above

d. Update on Clinical Science Training Grant Program – submitted by Bethany Teachman

We have updated the grant application for 2012 & it is now posted on the SSCP web site

(<http://sites.google.com/site/sscpwebsite/announcements/seekingapplicationsfor2ndannualclinicalscientisttraininginitiativegrantprogram>). In addition, we have received some nice publicity for the grant through an article that appeared this month in the APS Observer, which we hope will generate a number of applications. We will plan to send out notices to multiple list serves this month to advertise the grant, and will include a link to the application as well as a link to the APS Observer article. Last year's committee has all kindly agreed to serve again this year, so we are set to review the applications, which are due by March 31, 2012 (funds will be distributed during the summer of 2012).

e. Update on Job Mentorship Program – submitted by Bethany Teachman

The joint APS & SSCP committee has been working on developing and revising the web site and database materials. We have recently solicited feedback and revised our mentor and mentee forms, and also drafted our invitation materials (to contact prospective mentors and mentees). We are currently putting together a list of "pilot mentors" that work in a broad range of psyc-science-relevant disciplines; we plan to contact these individuals to ask them to serve as an initial group of prospective mentors to test the system and insure that we have an adequate base of mentors before the program is launched more widely. Before taking this step though, we are working with the APS programmers to determine how to set up the database. We have just learned that the APS in-house programmer is not likely able to set up the program, so APS (led by Sara Hitzig) is looking into using their online database contractor to build an additional table to hold the data that is needed for this mentorship program but not stored in the APS membership database.

- f. Ideas for recruiting new members

Not discussed.

V. *New business*

- a. Update on the Delaware Project on Clinical Science Training – Varda Shoham

We did not discuss the Delaware Project, but Varda circulated a PowerPoint presentation presented at the recent meeting of CUDCP. She requests feedback and comment.

- b. Update on the new APS journal, *Clinical Psychological Science* – Rick Heimberg

Alan Kazdin has been appointed as Founding Editor for the journal.

- c. Webmaster – Rick Heimberg

As noted in the report of the student representatives, Frank Farach has agreed to continue in the position of SSCP's Webmaster. He has posted several items to the full members' and students' web sites in the last several days.

- d. Next Meeting(s) – Rick Heimberg

Board Calls are scheduled for the next three months, Thursdays 12-1pm, Eastern time on February 16, March 29, and April 26. The April date is tentative as some Board members will not know their teaching schedules for that month for a while yet. The May meeting, the annual meeting of members, will take place at the meeting of APS, May 24-27.

Apologies to any of you who find this particular schedule difficult, but this is a group of very busy people, busy at different times. Hopefully, we will have an easier time of it when planning meetings later in the year.

Respectfully submitted,

Rick Heimberg
President 2012, SSCP

Yearly Round reminders
Key: *Item (person responsible)*

Recurring throughout year

Newsletter submission and publication dates (Newsletter Editor, President, Secretary/Treasurer)

Liaison to APA Science Directorate reports

Monthly Board call

January

Transfer of office - Jan. 1

Submit tax forms to Div 12 office (deadline early in Jan) (Secretary/Treasurer)

Attend Division 12 meeting (Div. 12 representative)

Send reminder to renew membership (Membership Committee)

Send reminder on deadline for submission of posters for APS; determine which posters are accepted (SSCP representative to APS program committee). Website notifies submitters of their acceptance/rejection. Students need to be SSCP members to submit poster – Howard

February

Order plaque for Distinguished Scientist Award winner (to be given at APS or APA) (Secretary/Treasurer). If it's done this month, the order will be complete in time for either the APS or the APA meeting.

Request funding supplement from Division 12 (could be done other months also, but this is modal) (Div. 12 rep)

March

Select judges, including at least one Board member for student poster awards APS meeting (end of May) (SSCP representative to APS program committee)

Confirm that poster presenters are SSCP members (SSCP representative to APS program committee)

April

Confirm receipt of Division 12 supplement that was requested in February and follow-up with Div 12 if necessary (Secretary-Treasurer) [Varda's question: Is this still viable?]

Remind "lapsed" members to renew for current year (Secretary-Treasurer)

May

APS – select Student Poster presentations awardees (SSCP representative to APS program committee and selected reviewers). The winner(s) receives \$200 and “Distinguished Contributions” receive \$100. A year complimentary membership in APS is also awarded to “Winner(s)” and those making “Distinguished Contributions.” The number of such awardees is at the discretion of the reviewers, with the limitations that there is at least one winner. The total amount of cash awarded has varied from \$500-\$1,000.

Check SSCPnet subscribers against membership list and unsubscribe persons who have not paid membership dues (Secretary/Treasurer and /or President with Listserv Manager)

Meeting of SSCP Board and Members at APS convention (optional)

Begin consideration of nominees for open Board positions (Past-President, Nominations Committee, Board)

Consider putting together a 1-page document for distribution by Division 12 at the APA meeting: Front side = SSCP events at APA, back side = brief description of SSCP and membership information (President, or designee)

June

Call for nominations for open Board positions (Past-President).

Appoint a nominations committee (President in consultation with the Past-President). The Past-President serves as Chair and the remaining members typically are two full members and one graduate student member.

July

August

Meeting of SSCP Board and Members at APA convention (optional)

SSCP Dissertation Award Winners are presented their certificates during the Division 12 Awards Presentation/Social Hour. If they decline to travel to the APA Convention, then winners of the SSCP Student Posters Competition can receive their certificates at this awards presentation ceremony. Awardees can present posters at this meeting. (see Dec)

Call for nominations for Distinguished Scientist Award (President)

September

Select APA Program Chair and start work on program for upcoming year (President-Elect)

NOTE: Find out number of hours allotted from Lynn Peterson or D12 Rep.

Nominations for offices determined (Past-President and Nominations Committee)

Attend Div. 12 meeting (Div. 12 rep)

Select Chair of Student Dissertation Awards Committee (President)

Call for nominations for Student Dissertation Awards; November deadline (President or Chair of Student Dissertation Awards Committee). NOTE: Students need to be SSCP members.

Recruit new graduate students as members; contact DCTs of Academy Programs and on CUDCP listserv to encourage them to have their new students join SSCP (Membership Committee; Sec/Treas reminds Membership Cmte.)

Discuss/decide whether to hold the next Annual Board/Members meeting at APA or APS.

October

Elections; notify candidates and members of outcome (President)

Call for submissions for student posters at APS (President).

First reminder to renew membership (Membership Committee; Sec/Treas. sends current database to Membership Cmte.)

Selection of Distinguished Scientist Awardee (Board)

Notify (a) selected awardee of Distinguished Scientist Award, asking him or her to send his or her social security number and home address to sec.treasurer so payment can be processed; (b) nominators of unsuccessful candidates; (c) members of selected Awardee (President)

November

Deadline for Student Dissertation Awards nominations

Collect schedules from Board members and determine time for monthly Board meeting calls in new year (President-Elect)

Submit Div. 12 year-end report (Div. 12 rep)

December

Selection of Student Dissertation Award winners (Chair of Student Dissertation Awards Committee, with/without Board input, depending on number and quality of submissions).

Announce Student Dissertation Award winners to winners and members (President)

Invite the Dissertation Award winners, in order until one accepts, to present a poster at the Division 12 Social Hour, which comes with a \$100 award from D12. If none are going to APA, invite APS poster competition winners and then Distinguished Contributions, again in order until one accepts. If there still are no takers, invite the SSCP student reps. (President-Elect)

Submit APA Program (major time blocks only; details due in mid-late January) (President, Division 12 Representative)

Reminder to members to renew membership (Membership Committee)

Prepare tax forms for Div 12 office (due early Jan) (Secretary/Treasurer)