Notes from SSCP Board Call

Time and Date: Wednesday June 25, 2:00-3:00 pm (Eastern Time Zone)

Conference Dial-in Number: (712) 775-7300, Participant Access Code: 948357#

Board members present: Bethany Teachman (President, bteachman@virginia.edu); Mitch Prinstein (President-elect, mitch.prinstein@unc.edu); Lauren Alloy (Member at Large, lalloy@temple.edu); Stewart Shankman (Secretary-Treasurer, stewarts@uic.edu); Sara Bufferd (Newsletter Editor, SBufferd@csusm.edu); Rosanna Breaux (Student Representative, rbreaux@psych.umass.edu).

Board members absent: Ben Hankin (Member at Large, ben.hankin@psy.du.edu); Michelle Craske (Past President, craske@psych.ucla.edu); Doug Mennin (Representative to Div 12, dmennin@hunter.cuny.edu); Victoria Smith (Student Representative, vsmith@umd.edu)

       I.   Greetings (check if there are any CONSENT items that someone wants to discuss)

**Remind dates for remaining summer meetings: July 23, August 27 (all Wed. 2-3)

**Note: Action items to be discussed during the call include Reports b, d3, and New Business a, e, f (and Dave Smith will join call at 2:30)

       II.   Reports

       a.   Secretary/Treasurer – Stew Shankman

Report:
-CONSENT: Past month financial activity

1. Expenses: SSCP dinner at APS (-$360.19); $1000 (4 x $250 poster winners); -$700 (7 x $100 poster winners)

2. Income: none

3. Pending: -$200 (corrected plaque); -$100 (poster award winner)

4. Bank balance on 6/20/2014: $26,295.73

       b.   Membership Issues – Dave Smith/Stewart Shankman

Report:
-DISCUSS:
1. We have invited Dave to join the Board call to discuss options for a membership drive and the steps required to switch to a new payment and membership system. This followed dissatisfaction with the current system and the Board's recent decision to offer 50% off full member dues for the first two years after a student receives their doctorate. Dave noted we need to determine how post docs will be classified.

The postdoc years will count within the first two years of membership transition after students receive their doctorate.
Discussed current membership drive efforts. Other possible ideas include the creation of a multiple-year membership option with a small discount.

2. From Stew: I started to look into what online options are out there for switching how we collect dues, manage our membership list, etc. There are lots of options with a wide range of costs and features. Is this something we still would like to do? If so, Bethany, Dave Smith and I discussed perhaps paying a grad student hourly to research this for us (call around and get quotes, etc.) and help with the transition if we find something we like.

The Board approved hiring a work-study or graduate student to assist Stew and Dave in making the transition to a new all-in-one web site/membership/payment system, with the goal of having the new system in place for the fall membership renewal drive.

      c.   External Nominations Committee – Ben Hankin (committee members: Bonnie Spring, Sherryl Goodman, Sheri Johnson)

More data are needed regarding costs, time-commitment, and best options. The Board agreed to allow Stew to hire a student for up to $300 to investigate options.

Report:
-CONSENT: We continue to seek all input and suggestions on other awards and committees for whom we can nominate excellent clinical scientists. Please forward any suggestions to the Chair.

      d.   Students' Website/Listserv/Internship/Other Issues –Victoria Smith & Rosanna Breaux

Report:
1. Outstanding SSCP Student Awards
-CONSENT: We have incorporated Bethany's feedback on the award criteria and have made edits to the awards. An updated version of the award criteria is attached.
-CONSENT: We are working on creating a new page on the Student Website to introduce these awards. This page will be where the guidelines and cover letter are posted for applicants to access.

2. Student Journal Club
-CONSENT: We have 10 students participating in our journal club over the summer from June through August. The club started this week. Students have signed up to present articles by providing a brief summary and discussion questions. Discussion will take place over email and summaries of the article and discussion will be posted on our SSCP student website.

3. Student Listserv Events: Summer Internship Q&A and 10 Tips
-DISCUSS: We are planning on doing another Q&A related to internship in July and August. We would like to discuss with the Board, people who would be good to contact to participate in this Q&A.

The Board suggested names of internship directors who could participate in this initiative, and Mitch noted that it may be possible to partner with Section 10 of Div. 12, which is working on a similar effort.

-CONSENT: Andrea Niles, the listserv facilitator, shared a great post on 10 Tips to a Successful Academic Career from Dr. Kate Wolitzky-Taylor with the listserv this past week. We would like to have a couple more of these posts on different career paths (e.g., clinician in private practice, psychologist in an academic hospital) throughout the summer.

The Board suggested a few names and also noted a similar initiative by Division 12, Section 10.

      e.   SCP (D12) Representative – Doug Mennin

Report:
-CONSENT: Lynn Peterson is going to be retiring from D12/SCP. Thus, we need to find a different payment/membership system, as discussed above.

      f.   Newsletter Report – Sara Bufferd

Report:
-CONSENT: I am still in need of names for possible contributors for newsletters – please see email from 5/21/14 to request that board members please share names of possible early career individuals and/or students who may be able to provide submissions for issues of the newsletter in the upcoming year (I'd be glad to re-send the email). We already have enough submissions for the clinician column. Names can be shared with me and/or my request can be forwarded to possible contributors. Thanks in advance for your assistance!

g. SSCP collaboration with APCS re Delaware Project – Michelle Craske

Report:
-CONSENT: Results of the surveys were presented at APS. We are now implementing the first set of matches – by obtaining information from a program with information to share and making it available to programs in need of such information. Student reps have formed a committee.

h. SSCP/APS Job Mentorship Database & "How Did I Get Here" video interview series – Bethany Teachman/Sara Bufferd

Report:
-CONSENT:
1. The committee agreed to change the name to the Psychological Science Career Mentorship Match (i.e., replace Job with Career) to clarify that this is not a job search/classified site, but is an opportunity to seek career counseling.

2. The committee is enthusiastic about incorporating a "How Did I Get Here" video interview series into the site…Report from Sara: I'm making progress on planning the "How Did I Get Here" video interview series – thanks to those who suggested possible interviewees with me! The videos will be recorded in July and August, and posted soon thereafter on the SSCP/APS Career Mentorship Match site (with a link from the SSCP website as well). I have four people committed to the project (tenured professor, internship director, NIH employee, and clinician), and I've asked a science writer. I'd like to find at least one or two more to start off the project. Stew made the good suggestion to find someone in industry (e.g., pharmaceutical company) and I think it will be helpful to have a researcher from a psychiatry department. Please feel free to continue to send suggestions!

i. Task Force to examine affiliation of SSCP with APA – Mitch Prinstein

Report:
-CONSENT: The Board's approval of the Task Force's recommendations was announced to the membership, and a survey was administered to solicit members' involvement in our initiatives. At last check, 48 people had completed the survey, noting their willingness to serve on different initiatives.

j. Diversity initiatives – Ben Hankin/David Rosmarin

Report:
-CONSENT: The Diversity committee, with David Rosmarin as the chair, has begun monthly phone meetings and is discussing ways to improve diversity, specifically for: 1) enhancing diversity of SSCP membership, and 2) advancing integration of diversity within clinical-research practice. We have reached out to other associations and groups that are working on similar issues of diversity to solicit their experience to inform our work.

k. Committee on Science in Practice –Jackie Persons

Report:
-CONSENT: The committee had its initial meeting on June 3. We started by brainstorming a long list of impediments to clinicians' use of science in their practice. We meet next on July 8 and our plan is to make a list of impediments to clinicians' contributing to the scientific literature and to identify other groups (APA, ABCT, etc.) who have initiatives in place to address these issues and to discuss whether we might want to join forces. We plan monthly meetings.

l. Committee on International Dissemination and Implementation of Clinical Science – James Maddux

Report:
-CONSENT: The group has not yet met by phone, but has interacted over email. Jim plans to seek the committee's input on a follow-up survey for the participants of Bucharest workshops he has recently conducted. Also, he wants to plan an impact assessment for upcoming workshops for next summer in Porto, Portugal, and is thinking about doing a survey of clinical psychologists in Romania, Poland, and Lithuania about their knowledge of evidence-based practice, including what they think they need.

m. Public Education and Media Relations Committee – Scott Lilienfeld/Mitch Prinstein

Report:
-CONSENT: Scott Lilienfeld has generously agreed to chair this new committee, and is currently working on inviting other members to join the committee. Mitch has agreed to be the Board liaison.

       III.   Awards and Grants

          a.   Student Dissertation Awards (Chair of Committee – TBA)
Report: Nothing to report

Lauren may be interested in volunteering for this position.

          b.   Clinical Scientist Training Initiative Grant (due March 31) – Bethany Teachman
Report: Nothing to report

          c.   Susan Nolen-Hoeksema Early Career Research Award (due Feb 1) – Lauren Alloy
Report: Nothing to report

          d.   Lawrence H. Cohen Outstanding Mentor Award (due March 1) – Michelle Craske
Report: Nothing to report

          e.   Distinguished Scientist Award (due October 31) – Bethany Teachman
Report: Nothing to report

       IV.   New Business

          a.   Advocate for stronger role for science in EBP definition and implementation – Bethany Teachman
-DISCUSS: Bethany emailed Nadine Kaslow (President of APA) & Steve Breckler (Director of BSA) re. advancing a motion to open a new review of the EBP policy. They indicated some potential interest in working on this issue and said they would get back to us later in the month after they had had a chance to meet.
-SCP (led by Dave Tolin) wants to partner with us on this work as well, and Bethany, Mitch, Stew, Ben, and Rosanna all expressed interest from the board.
-Is there a useful next step for our group in advance of talking further with APA?

Perhaps a next step will be to contact APA Science Directorate to see whether an implementation paper would be a possible collaborative project.

          b.   APA CE Approval Committee – Bethany Teachman/Mitch Prinstein
-CONSENT: We have solicited input from the membership about guidelines to recommend the APA CE cmt/BEA consider as they form new criteria to determine approval of CE sponsors. In addition, we have identified 3 nominees for the APA CE cmt, and solicited support from other APA divisions and BSA to support their nomination.

          c.   SSCP Response to CoA Proposed Changes – Mitch Prinstein/Bethany Teachman
-CONSENT: Mitch and Bethany proposed some new text to revise the Evidence Based Intervention and Assessment definitions. The Board approved the suggested edits, and we then forwarded the proposed revisions to other groups (CUDCP, Academy). The proposed edits were then submitted thru the COA portal, and Mitch sent instructions to the SSCP membership to encourage individual public comments endorsing these suggested changes.

          d.   SSCP election nominations committee – Michelle Craske
-CONSENT: Announcements went out for four new positions: President Elect; Representative to the Board; Member at Large; Student Member. Nominations due August 31st.

          e.   SSCP web site management

-DISCUSS: After many years of wonderful service, Frank Farach is stepping down as our web master, so we need to find a replacement. Suggestions for good candidates? This may also be a good time to update some elements of the web site (e.g., the Mission statement isn't ideal).

Together with Frank, we will write a blurb describing the position that we can circulate to possible candidates. We can also send to listserv to see whether folks may be interested. There may be companies that can integrate the website and membership info and dues payments all in one.

      f.   Update to SSCP internship directory - Victoria Smith/Rosanna Breaux/Mitch Prinstein/Bethany Teachman

-DISCUSS: The SSCP internship directory was last updated in 2009. Victoria, Rosanna, Mitch, and Bethany discussed both the considerable value of the directory and importance of keeping it up-to-date, while also recognizing the significant investment of time required for an update. A key question is how widely the directory is currently used; i.e., is it worth the major time investment to do a full update, or should we consider more modest updates (e.g., just contacting select sites, or just trying to offer names of specific sites that offer high quality, evidence based training)? Please take a look at the directory (https://sites.google.com/site/sscpwebsite/internship-directory) in advance of the meeting so we can discuss options for next steps.

This could be a nice resource. It may be possible to get data on only a few variables, or by sending to listservs rather than individual directors. Also, it may be possible to add a field indicating when the info was last updated. An action plan will be developed for moving forward.

Yearly Round Reminders 4-21-14 Update

Key: Item (person responsible)

Recurring throughout year

Newsletter submission and publication dates (Newsletter Editor, President, Secretary/Treasurer)

Monthly Board call

January

Transfer of office - Jan. 1

Submit tax forms to Div 12 office (deadline <u>early</u> in Jan) (Secretary/Treasurer)

Attend Division 12 meeting (Div. 12 representative)

Send reminder to full and student members to renew membership (Membership Committee in conjunction with Secretary/Treasurer; Student Listserv Facilitator or Student Reps to send a general reminder to the student listserv)

Send reminder on deadline for submission of posters for APS; determine which posters are accepted. Notify submitters of their acceptance/rejection. Students need to be SSCP members to submit poster (SSCP representative to APS program committee)

Constitute committee for Susan Nolen-Hoeksema Early Career Research Award so that evaluation of applications for the award can begin immediately after February 1 (selected Member-at-Large)

Publicize Lawrence H. Cohen Outstanding Mentor Award to solicit nominations for March 1 deadline

February

February 1 – Deadline for receipt of applications for nominations for Susan Nolen-Hoeksema Early Career Research Award

Order plaque for Distinguished Scientist Award winner (to be given at APS or APA) (Secretary/Treasurer)

Request $500.00 tax contingency from Lynn Peterson at Division 12 office. This could be done in other months, but Feb-March is modal. (Sec-Treas or Div. 12 rep)

Constitute committee for Lawrence H. Cohen Outstanding Mentor Award so that evaluation of applications for the award can begin immediately after March 1 (Past-President)

Select winner of Susan Nolen-Hoeksema Early Career Research Award (Committee)

Notify a) winner of Susan Nolen-Hoeksema Early Career Research Award by end of month, asking him or her to send his or her social security number and home address to secretary/treasurer so payment can be processed; (b) nominators of unsuccessful candidates; (c) SSCP membership about the selected Awardee (President)

Order plaque for Susan Nolen-Hoeksema Early Career Research Award (to be given at APS or APA) (Secretary/Treasurer)

March

March 1 – Deadline for receipt of applications for nominations for Lawrence H. Cohen Outstanding Mentor Award

Select judges, including at least one Board member, for student poster awards competition at APS meeting (end of May) (SSCP representative to APS program committee)

Confirm that poster presenters are SSCP members (SSCP representative to APS program committee)

Select winner of Lawrence H. Cohen Outstanding Mentor Award (Committee)

Notify Winner of Lawrence H. Cohen Outstanding Mentor Award by end of month, asking him or her to send his or her social security number and home address to secretary/treasurer so payment can be processed; (b) nominators of unsuccessful candidates; (c) SSCP membership about the selected Awardee (President)

Order plaque for Lawrence H. Cohen Outstanding Mentor Award (to be given at APS or APA) (Secretary/Treasurer)

April

Confirm receipt of Division 12 $500.00 tax contingency that was requested in February and follow-up with Div 12 if necessary (Secretary-Treasurer)

Remind "lapsed" members to renew for current year (membership committee in conjunction with Secretary-Treasurer)

Remind "lapsed" student members to renew for current year (Student listserv manager, student representatives)

Plan Board mtg at APS – timing and setting of meeting, invite award winners, arrange for plaques, plan dinner (President)

May

APS – 1) select Student Poster presentations awardees (SSCP representative to APS program committee and selected reviewers). The winner(s) receives $200 and "Distinguished Contributions" receive $100. A year complimentary membership in APS is also awarded to "Winner(s)" and those making "Distinguished Contributions," including all student co-authors on these posters. The number of such awardees is at the discretion of the reviewers, with the limitations that there is at least one winner. The total amount of cash awarded has varied from $500-$1,500.

> 2) Present SSCP Distinguished Scientist Award (optional) (President)

> 3) Present Lawrence H. Cohen Outstanding Mentor Award (optional) (President)

> 4) Present Susan Nolen-Hoeksema Early Career Research Award (optional) (President)

Meeting of SSCP Board and Annual Meeting of Members at APS convention (optional)

If the Annual Meeting of Members is conducted at the APS convention, SSCP Dissertation Award Winners are presented their certificates during that meeting. If winners are not in attendance, their certificates are mailed to them (Dissertation Award Committee Chair or President)

Check SSCPnet subscribers against membership list and unsubscribe persons who have not paid membership dues (Secretary/Treasurer, Chair of Membership Committee, with Listserv Manager)

Update student listserv – remove those with lapsed memberships and those who have graduated from the listserv (Student listserv manager, student representatives)

Appoint a nominations committee (President in consultation with the Past-President). The Past-President serves as Chair and the remaining members typically are two full members and one graduate student member.

Begin consideration of nominees for open Board positions (Past-President, Nominations Committee, Board)

June

Call for nominations for open Board positions (Past-President).

July

No action items

August

Meeting of SSCP Board and Annual Meeting of Members at APA convention (optional)

APA – 1) If the Annual Meeting of Members was not conducted at the APS convention, SSCP Dissertation Award Winners may be presented their certificates during the Division 12 Awards Presentation/Social Hour. If dissertation award winners are not in attendance, their certificates are mailed to them. If they decline to travel to the APA Convention, then winners of the SSCP Student Posters Competition can receive their certificates at this awards presentation ceremony. Awardees can present posters at this meeting. (Dissertation Award Committee Chair, SSCP Representative to APS Program Committee or President) (see December)

      2) Present SSCP Distinguished Scientist Award (optional) (President)

      3) Present Lawrence H. Cohen Outstanding Mentor Award (optional) (President)

September

Select APA Program Chair and start work on program for upcoming year (President-Elect)

NOTE: Find out number of hours allotted from Lynn Peterson or D12 Rep.

Nominations for offices determined (Past-President and Nominations Committee)

Attend Div. 12 meeting (Div. 12 rep)

Select Chair of Student Dissertation Awards Committee (President)

Call for nominations for Distinguished Scientist Award Winner (President) - see description on SSCP web site

Call for nominations for Student Dissertation Awards; November deadline (President appoints the Chair of Dissertation Awards Committee). NOTE: Students need to be SSCP members.

Recruit new graduate students as members; contact DCTs of Academy Programs and on CUDCP listserv to encourage them to have their new students join SSCP (Membership Committee; Secretary/Treasurer reminds Membership Committee)

Discuss/decide whether to hold the next Annual Meeting of Members at APS or APA.

October

Elections (Past President)

Notify candidates and members of outcome (President)

Call for submissions for student posters at APS (President)

First reminder to full and student members to renew membership (Membership Committee; Sec/Treas. sends current database to Membership Cmte.; Student Listserv Facilitator or Student Reps also send general reminder over Student Listserv)

Reminder: Call for nominations for Distinguished Scientist Award Winner (President)

> After October 31: Selection of Distinguished Scientist Award Winner (Board)

> Notify (a) winner of Distinguished Scientist Award, asking him or her to send his or her social security number and home address to secretary/treasurer so payment can be processed; (b) nominators of unsuccessful candidates; (c) SSCP membership about the winner (President)

November

Deadline for Student Dissertation Awards nominations

Collect schedules from Board members and determine time for monthly Board meeting calls in new year (President-Elect)

Submit Div. 12 year-end report (Div. 12 rep)

Call for nominations for Susan Nolen-Hoeksema Early Career Research Award (Committee)

December

Selection of Student Dissertation Award winners (Chair of Dissertation Awards Committee, with/without Board input, depending on number and quality of submissions).

Announce Student Dissertation Award winners to winners and membership (President)

Invite the Dissertation Award winners, in order until one accepts, to present a poster at the Division 12 Social Hour. If none are going to APA, invite APS poster competition winners and then Distinguished Contributions, again in order until one accepts. If there still are no takers, invite the SSCP student reps. (President-Elect)

Submit APA Program (major time blocks only; details due in mid-late January) (President-Elect, Division 12 Representative)

Reminder to full and student members to renew membership (Membership Committee in conjunction with Secretary-Treasurer)

Prepare tax forms for Div 12 office (due early Jan) (Secretary/Treasurer)

Call for nominations for Lawrence H. Cohen Outstanding Mentor Award (Past-President)