

Notes from SSCP Board Call

Time and Date: Monday October 13 and November 17, 11:00-12:00 pm (Eastern Time Zone)

Due to technical difficulties with the conference line, we were not able to complete the full Board meeting on October 13, so these notes reflect the combined discussions on Oct. 13 and Nov. 17.

Conference Dial-in Number: (712) 775-7300, Participant Access Code: 948357#

Board members present:

Oct. 13: Bethany Teachman (President, bteachman@virginia.edu); Mitch Prinstein (President-elect, mitch.prinstein@unc.edu); Stewart Shankman (Secretary-Treasurer, stewarts@uic.edu); Sara Bufferd (Newsletter Editor, SBufferd@csusm.edu); Victoria Smith (Student Representative, vsmith@umd.edu); Ben Hankin (Member at Large, ben.hankin@psy.du.edu); Rosanna Breaux (Student Representative, rbreaux@psych.umass.edu); Doug Mennin (Representative to Div 12, dmennin@hunter.cuny.edu)

Nov. 17: Bethany Teachman (President, bteachman@virginia.edu); Mitch Prinstein (President-elect, mitch.prinstein@unc.edu); Stewart Shankman (Secretary-Treasurer, stewarts@uic.edu); Sara Bufferd (Newsletter Editor, SBufferd@csusm.edu); Victoria Smith (Student Representative, vsmith@umd.edu); Ben Hankin (Member at Large, ben.hankin@psy.du.edu); Rosanna Breaux (Student Representative, rbreaux@psych.umass.edu); Doug Mennin (Representative to Div 12, dmennin@hunter.cuny.edu)

Board members absent:

Oct. 13: Michelle Craske (Past President, craske@psych.ucla.edu); Lauren Alloy (Member at Large, lalloy@temple.edu)

Nov. 17: Michelle Craske (Past President, craske@psych.ucla.edu)

- I. Greetings (check if there are any CONSENT items that someone wants to discuss)

**Remind date for remaining fall meetings: Monday at 11 am EST on Dec. 15 (invite Steve Hollon to join meeting)

**Note: Action items to be discussed during the call include Reports b, d, k, m, New Business b, d, f

- II. Reports

- a. Secretary/Treasurer – Stew Shankman

Report:

Oct. 13:

1. CONSENT: Past month financial activity

-Expenses: -\$10 (Div 12 fees); -\$950 (Peterson Management Services – yearly div 12 fees)

-Income: none

-Pending: -\$100 (Stew Shankman for fronting the Wild Apricot monthly costs for a couple of months);

+\$80 (from Div 12 [residual 2015 membership dues])

-Bank Balance on 10/6/2014: \$ \$33,977.93

2. CONSENT – I haven't transferred the money from Paypal over to our chase bank account yet, which is why the above ledger doesn't take into account the funds from the early stage of the membership drive. I am also waiting for Paypal to approve our non-profit status, which will save us a smidge on their fees.

3. DISCUSS - re: the Varda Shoham Clinical Scientist Training Initiative Endowment. I spoke with Dick Abidin (treasurer of Div53) about setting up an endowment and he was very helpful as Div53 has had an endowment for decades. In short, we do not have enough funds at this point to set up an investment account for this endowment (note: Div53's endowment is SUBSTANTIALLY more than ours). I confirmed this with several financial brokers. Setting up an investment account would yield more fees than we would

get in return at this point. Dick therefore recommended that we just setup a separate checking account at this time. If (or once!) we get the endowment up to at least a couple of hundred thousand, then it would make sense for us to invest it.

Added by Bethany: An alternative recommendation we received is to put the money into a couple of growth-oriented Vanguard funds, which are very stable and have relatively low transaction costs (and avoid big broker's fees).

Stewart will look into growth-oriented fund options.

Nov. 17:

1. CONSENT: Past month financial activity

- Expenses: -\$30.65 (last monthly charge to Wild Apricot); -\$1080 (yearly charge for Wild Apricot), -\$180 Peterson management solution [Div12]; -\$9.60 (Div12)
- Income: \$240 (div12 dues)
- Pending: \$8000 transfer from PayPal
- Bank Balance on 11/12/2014: \$ \$32,897.68

2. CONSENT: I submitted the application materials for the Vanguard account that will house our money for the Varda Shoham endowment. Of note is that this will not be an 'official' endowment account as Vanguard said that we would need to hire a lawyer to officially establish an endowment (I don't think this is a good use of our resources, especially for the dollar amount that we have right now). This Vanguard account is therefore a regular organizational account for nonprofits. This should be totally fine for our needs. The fee for this account is just \$20 a year as long as we're below \$10,000. Once we get above \$10,000, this fee will be waived.

b. Membership Issues – Dave Smith/Stewart Shankman/Evan Kleiman

Report:

Oct. 13:

1. CONSENT: Evan has done a spectacular job with the new membership system. There are a number of technical issues being decided as we go, but I would not characterize any of these as problems, per se. Rather, the new system requires us to make a bunch of decisions and test things incrementally as we go, and so far everything seems fine. One thing to be aware of, particularly for Stew, who will do the Div12 membership report at some point, is that joining and renewing are separated from updating membership records. In order to report the number of SSCP members who are also Div12 members, for instance, we will have to ask members to update their records. That's when we'll get all the new demographic and other data as well.

2. CONSENT: Renewals as of 10/8/14:

67 out of 270 members

66 out of 80 students (there are > 300 more student renewal requests queued to go out)

7 out of 15 retirees

We plan to send 2nd Notices approximately 2 weeks after the initial notice, then 3rd notices in November and "Last Chance" renewal notices in December. Then in January, they will get a brief statement that they will be removed from SSCPnet if they do not renew in 2 weeks time. That's a total of 5 renewal requests.

Along with renewals, we are also planning a fall recruitment campaign, much like last year's, including an ABCT student recruitment table, Facebook notices, DCT letters, and notices on other ListSrvs. And we always get a big bump around the time of APS.

Nov. 17:

1. CONSENT: There has been continued progress on memberships since the last summary. As I mentioned last month, 3rd notices for renewal go out in in a couple weeks and "Last Chance" renewal notices in December. Then in January, they will get a brief statement that they will be removed from SSCPnet if they do not renew in 2 weeks time. That's a total of 5 renewal requests.

2. DISCUSS (discussed item a on Oct. 13, items b & c on Nov. 17): We have received a number of suggestions for possible membership discounts to consider:

a) Jim Maddux asked if SSCP offers discounted dues to psychologists from low-resource countries, and suggested doing so might be a good way to encourage international membership, especially from the countries the new international committee is targeting. For example, he noted the average salary of a full-time faculty member at a university in Romania is about 1000 euros a month.

Board decided that, to keep it simple, we would have one set of 'international' rates for members outside of US and Canada: \$15 for international full members, \$10 for international student members.

b) Evan Kleiman raised the possibility of offering a discount for people who have been members but haven't renewed in a few years. He noted some options that the system will let us do easily: adding lapsed members to the system and treating them like current members needing to renew (i.e., just like those who are current members-- we could also do this for only those who have lapsed for a year), not adding them to the system but sending them an email asking them to renew, and offering a coupon code to save money on renewal. We can also create a coupon code to give out at ABCT to encourage new members. Evan wrote that if there are other suggestions, he can probably find a way to implement them on the system.

The Board discussed sending more frequent emails and personalized emails from one of the Presidents as an alternate idea.

c) Dave Smith asked about the following discount possibilities:

-for people signing up at the student booth at ABCT

-for people who "like" us on Facebook

-or we could give members a coupon code to share with non-members that would give a first-time member discount — they would then pass the code on to colleagues. He suggested putting an expiration date on it to keep it moving.

The Board liked the idea of multiple year discounts:

\$5 off of total bill for a 2 year membership

\$10 off of total bill for a 3 year membership

\$15 off of total bill for a 4 year membership

\$20 off of total bill for a 5 year membership

Also, \$5 off for liking SSCP on Facebook

Also, \$5 coupon code for first time members or those who sign up at a convention booth (e.g., at ABCT)

First year clinical graduate students can be free –we will send this info to Dave & Evan to send to DCTs

We will note at the membership site that people can only apply one discount code

- c. External Nominations Committee – Ben Hankin (committee members: Bonnie Spring, Sherryl Goodman, Sheri Johnson)

Report:

Oct. 13:

-CONSENT. We continue to work on nominating excellent clinical scientists for important APA positions. Currently we are actively nominating individuals for APA's Clinical Practice Guidelines Committee. If there are any suggestions for nominations for this committee, or any other committee or award, please contact us.

Nov. 17:

-CONSENT: External nominations committee worked on finding two excellent clinical scientists who were interested and available to be nominated to participate in APA's Advisory Steering Committee (ASC) on Clinical Practice Guidelines. The Committee was successful and helped to have two individuals self-

nominate. We also partnered with other APA Divisions to have a unified front to support clinical science applicants. Additionally, we continue to seek all input and suggestions on other awards and committees for whom we can nominate excellent clinical scientists. Please contact Ben Hankin with suggestions for any individuals who could be nominated for specific awards and/or committees.

- d. Students' Website/Listserv/Internship/Other Issues –Victoria Smith & Rosanna Breaux

Report:

Oct. 13:

1. Outstanding SSCP Student Award

- CONSENT: The first round of reviewing the 33 applications is currently in progress. The review committee consists of Michelle Craske, the two student representatives, Michael Anestis, Marvin Goldfried, and Kate Wolitzky-Taylor. From the first round of review, the top 9-10 applicants will be determined. A second round of review will occur in mid-October, in order to select our 5 winners.

2. SSCP Campus Representative Positions

-DISCUSS: 11 Campus Representatives have accepted their position and completed the interest survey so far, noting their interest in helping with membership recruitment, social programming, and networking for students. Other feedback solicited was about size and SSCP membership in their program. Of note, only 2 of the 11 Campus Representatives said greater than 50% of their graduate students are members of SSCP.

Campus representatives have also come up with several creative suggestions for how we can help increase awareness and interest in SSCP. Proposed ideas that stood out to us were: (a) to get testimonials from successful program graduates about how SSCP helped them develop professionally, (b) having another social event at a national conference, and (c) to have a "meet and greet" with the SSCP board members and other campus representatives at a national conference. We would love to hear the boards' thoughts on the feasibility and benefit of these proposed ideas.

Discussion postponed until following meeting.

Nov. 17:

1. Outstanding SSCP Student Researcher Award

-DISCUSS: The winners of the Outstanding SSCP Student Researcher Award are currently in the process of completing interview questions which will be published in an upcoming SSCP newsletter. With the board's approval, we were also thinking that it would be nice to have an award section on the SSCP website, in which winners names are posted. Similar to APS' Rising Stars award, we could post students responses to the interview questions in the award section of our website.

The Board agreed that this would be a good addition to the website, but we will post names only (not also their interview responses).

2. Outstanding SSCP Student Teacher Award

-CONSENT: Our first Outstanding SSCP Student Teacher Award is now accepting applicants. Information about this and the other Outstanding SSCP Student Awards can be accessed at: <http://sscpstudent.blogspot.com/p/student-awards.html>. The deadline for submitting an application is December 1. This award is intended to recognize outstanding graduate students who are providing exceptional contributions to teaching in the area of clinical science. We have sent out a call for applicants out on the main SSCP and student listservs. So far, we have received one applicant for this award.

3. SSCP Campus Representative Positions

-CONSENT: 13 Campus Representatives have accepted their position and joined one of three committees: membership recruitment, student social programming and networking, and social media. Each committee is currently in the process of electing a chair and brainstorming 1-2 initiatives to work on.

-DISCUSS: A couple of the proposed ideas that we would love to hear the boards' thoughts on the feasibility and benefit of were: (a) to create an SSCP directory, (b) having another student social event at a national conference (possibly APS this summer), (c) to have a "meet and greet" with the SSCP board members and other campus representatives at a national conference, and (d) creating a repository of clinical materials and resources.

The Board encouraged all of these efforts, and noted (b) and (c) can occur at APS, and (d) can be coordinated with the new education initiative cmt.

e. SCP (D12) Representative – Doug Mennin

Report:

Oct. 13: Nothing to report.

Nov. 17:

-CONSENT: Tara Craighead will be taking over for Lynn. Doug will prepare the end of year section reports for D12 and APA and will be updating David Smith on all things D12-SSCP.

f. Newsletter Report – Sara Bufferd

Report:

Oct. 13:

-CONSENT: Submissions for the Fall newsletter are all in (except for the student pieces that we agreed would come in a bit later); I'm working on putting together the issue.

Nov. 17:

-CONSENT: The Fall newsletter was recently posted and announced. I have contributors lined up for the remaining two issues in this academic year.

g. SSCP collaboration with APCS re Delaware Project – Michelle Craske

Report: Nothing to report (Oct. 13 & Nov. 17)

h. SSCP/APS Career Mentorship Database & "How Did I Get Here" video interview series – Bethany Teachman/Sara Bufferd

Report:

1. Career Mentorship Database – Bethany Teachman

Oct. 13:

-CONSENT: Our recent email push has led to some new mentors signing up, so we now have close to 100 potential mentors in the system. We continue to want to grow this number, so all ideas are welcome to recruit more potential mentors.

Nov. 17: Nothing to report.

2. How did I get here video series Report – Sara Bufferd

Oct. 13:

-CONSENT: The five recorded videos will be made available soon and announcements about the series will be sent to the SSCP lists (general and student), ABCT list, and reported in the newsletter. In the future, I'd like to add more videos to broaden the range of paths we include, so please let me know if you know anyone that may be a beneficial addition.

Nov. 17:

-CONSENT: The five recorded videos have been posted and publicized. I'm planning to continually add videos and will likely start recording more videos in January. As always, please let me know if you know anyone that may be a beneficial addition given that I'd like to add more videos to broaden the range of the types of career paths we cover.

i. Diversity initiatives – Ben Hankin/David Rosmarin

Report:

Oct. 13: David Rosmarin joined the call at 11:30 on Oct. 13 to discuss diversity issues.

-DISCUSS: The Diversity Committee presented the SSCP board with the following list of recommendations to help increase diversity of our membership and further the clinical science of diversity:

(1) Statement: The SSCP board should publish and disseminate a statement reflecting a commitment to enhancing the diversity of clinical science and language to reflect that ethnic minorities and members of underrepresented groups are especially encouraged to join the society, and the SSCP by-laws should be edited to include brief but clear mention of the society's commitment to diversity science.

The Board charged the Diversity committee to draft a statement that can be used for membership input and later by-laws adoption. We need to check the rules re. electronic voting for by-law changes.

(2) Leadership: (i) The SSCP board should develop a "Diversity Committee" to provide recommendations and implement initiatives related to the above-mentioned aims; (ii) The SSCP board should actively recruit diverse individuals for leadership positions within the society's various committees, and encourage minority/diversity candidates (as well as clinical scientists who study diversity-related topics) to compete for positions on the board of directors.

It would be useful to have someone from the Diversity committee on the nominations committee so we are making sure that diverse candidates are considered for all levels of SSCP involvement.

(3) Publications: SSCP sponsored publications and communications should provide dedicated space for diversity science by (i) developing a section of our quarterly newsletter, Clinical Science, devoted to diversity-related topics, (ii) posting news/updates/media related to the clinical science of diversity on the newly revised SSCP website on a monthly basis, (iii) posting tweets related to the clinical science of diversity on a monthly basis.

The Board enthusiastically agreed, and we have already implemented the newsletter column devoted to diversity-related topics.

(4) Programming: SSCP programming at national conventions (e.g., APS) should include dedicated time for diversity science by developing a yearly panel discussion or symposium devoted to diversity-related topics.

We were able to work with APS to add an SSCP-sponsored program on diversity in clinical science, which will be presented in May. We also discussed reaching out to other groups and offering to be of help for groups who want to offer diversity programming on clinical science (e.g., by helping identify good speakers; though we'll want to be sensitive to 'not stepping on toes').

(5) Awards: SSCP awards, grants and recognitions should reflect a commitment to diversity by (i) adopting an inclusive language statement for all awards to convey that ethnic minorities and members of underrepresented groups are especially encouraged to apply, (ii) creating an outreach plan for recruitment of diverse applicants and diversity-related projects for all awards, and (iii) creating a new diversity science award (e.g., a travel award) at the student and/or faculty level.

Postponed discussion of this item due to lack of time. Note, Sarah Brookhart indicated APS would provide free convention registration for winners of an SSCP diversity travel award.

(6) Collaborations: The SSCP board should reach out to the leadership of Division 12 Section 6 (Clinical Psychology of Ethnic Minorities) to explore opportunities for joint efforts and collaborations.

Postponed discussion of this item due to lack of time.

(7) Monitoring: SSCP should monitor the diversity of its membership by collecting basic demographics related to race, ethnicity, culture, gender, sexual orientation, religion, language,

socioeconomic status, age, geography, nationality, and physical ability, in the context of the membership application.

The Board agrees and is now obtaining some of this information with the new membership system.

Nov. 17:

-CONSENT: This month, the diversity committee formulated and presented the SSCP board with a list of recommendations to help increase the diversity of our membership and further the clinical science of diversity. These recommendations included (1) publishing and disseminating a statement reflecting a commitment to diversity, (2) encouraging minority candidates to take on leadership positions and compete for positions on the SSCP board, (3) posting news and updates related to diversity science on the SSCP website and twitter accounts, and (4) developing SSCP-sponsored diversity-related programming at APS. These recommendations were presented and discussed at the last board meeting, and efforts are underway to implement all of them. To this end, Joe Gone from our committee has assembled an SSCP-sponsored panel entitled "Mapping the Intersection of Diversity and Psychological Clinical Science: A Panel Discussion with Four Clinical Scientists" which will be held at the 2015 APS convention in New York City. The panel will bring together four eminent clinical scientists - professors Margarita Alegria, Guillermo Bernal, Gordon Nagayama Hall, and Vickie Mays - and is a big step forward for our committee's efforts. We are all most grateful to Joe for his hard work on this endeavor. Additional recommendations for the Board have been identified and will be discussed at a later date.

Ben will encourage the Diversity committee to select someone for the SSCP nominations committee.

j. Committee on Science in Practice –Jackie Persons

Report:

Oct. 13:

-CONSENT: The Committee on Science in Practice is meeting monthly, and met most recently October 7. We are still circling around project ideas, but are considering undertaking a project in which we work to disseminate to clinicians new findings in the scientific literature and also give them some help (e.g., via a virtual journal club or listserv discussion, we are still brainstorming details) integrating the findings into their day to day clinical work. The Craske et al. 2014 article in BRAT describing clinical implications of her proposal that inhibitory learning is the mechanism of action of effective exposure treatment is our first candidate article. But we haven't yet settled on a project, still using our time to think about options, including a project to help clinicians conduct research in their clinical practice.

Nov. 17:

-CONSENT: The Committee on Science in Practice met for our monthly meeting on Tuesday Nov. 4. The committee is working to flesh out a plan to develop a virtual journal club and/or podcast and/or other formats to disseminate clinical implications of new findings in the scientific literature to clinicians. Bethany will attend our next meeting as board liaison.

k. Committee on International Dissemination and Implementation of Clinical Science – James Maddux/Bethany Teachman

Report:

Oct. 13:

-CONSENT: The committee is discussing an idea for a possible education exchange to link foreign clinicians interested in learning more about a given evidence-based approach with an SSCP graduate student who could consult on a case.

Nov. 17:

-DISCUSS: Jim has started initial conversations about the proposed exchange program with partner institutions in Eastern Europe who expressed enthusiasm about the idea.

The Board supports the general plan.

I. Public Education and Media Committee – Scott Lilienfeld/Mitch Prinstein

Report:

Oct. 13:

-CONSENT: The committee has done two more pieces in the past month, and we will soon be developing a list of experts within our group to respond to media pieces. We also hope to write some more proactive pieces focusing on good clinical science.

Nov. 17:

-CONSENT: The committee did one new media piece on equine-assisted therapy.

m. Clinical Science Education Resources and Advocacy Mike and Joye Anestis/Mitch Prinstein & Lauren Alloy & Rosanna Breaux

Report:

Oct. 13:

-DISCUSS: We had an initial call to brainstorm ideas for a new education-focused initiative, and considered what the committee's goals should be. Namely, the "Clinical Science Education Resources and Advocacy" committee will be charged with:

a. Developing, assembling, and disseminating training resources that promote the scientific basis of clinical psychology.

For instance, this may involve posting links to existing resources on the SSCP website; developing an "essential readings list" on topics tied to the science of clinical psychology; creating MOOCs or other resources available for wide dissemination (e.g., on grant writing, or statistical techniques); and surveying the current students to determine what other resources are needed.

b. Advocating for a scientific approach to clinical psychology as an essential training requirement for licensed clinical psychologists.

For instance, this could involve working with ASPPB on the development of their EPPP2 (which may be a standardized patient type of exam pre-licensure), and with states on licensing laws. Moreover, this could include the current CE policy revision work.

Michael and Joye Anestis have agreed to co-chair the committee, and Lauren and Mitch and Rosanna will be members on the committee. Bethany and Mitch had an initial call with Michael and Joye to discuss possible plans for the cmt.

Nov. 17:

-CONSENT: We have developed our list of committee members, although we are still working to add 1-3 more members. The current committee membership includes: Joye Anestis, Ph.D. – Co-Chair, Mike Anestis, Ph.D. – Co-Chair, Mitch Prinstein, Ph.D. – Board Liaison, Dean McKay, Ph.D., Lauren Alloy, Ph.D., Gerald Davidson, Ph.D., Jed Siev, Ph.D., Rosanna Breaux (student), Eugene Botanov (student). Once the list is finalized, we intend to schedule our first monthly conference call. This should happen by early to mid-December.

III. Awards and Grants

a. Student Dissertation Awards - Lauren Alloy

Report:

Oct. 13: Nothing to report.

Nov. 17:

Ben Hankin, Mitch Prinstein, and Kate McLaughlin have all agreed to serve on the review committee. The deadline for the SSCP Student Dissertation Awards was November 15. I received 20 complete applications and 1 additional mentor letter for a student who did not send in her application. I contacted that mentor and indicated that if the student sent her application in on November 16, I would still accept it, but it has not arrived. So, we have 20 applications. I have developed a plan for rating the applications and shortly will send subsets of them out to the Award Committee members (Ben Hankin, Kate McLaughlin, Mitch Prinstein, and me) to rate. We can give out 5 dissertation awards.

- b. Clinical Scientist Training Initiative Grant (due March 31) – Matt Lerner/Bethany Teachman

Report:

Oct. 13: Nothing to report.

Nov. 17:

-CONSENT: The Varda Shoham Clinical Scientist Training Initiative has begun discussions on potentially revising the distribution of the several awards to ensure that all the criteria of interest are well-represented in the awarded grants. For instance, ways of ensuring that programs that are newer in their adoption of a clinical scientist training model are reliably competitive with more well-established programs are being discussed. An update will be provided by the next SSCP board meeting.

- c. Susan Nolen-Hoeksema Early Career Research Award (due Feb 1) – Lauren Alloy

Report: Nothing to report

- d. Lawrence H. Cohen Outstanding Mentor Award (due March 1) – Michelle Craske

Report: Nothing to report

- e. Distinguished Scientist Award (due October 31) – Bethany Teachman

Report:

Oct. 13:

-CONSENT: We will repeat the call for nominations on a variety of listservs.

Nov. 17:

-CONSENT: We received an excellent set of nominations. The Board reviewed the submissions, and selected Stephen Hinshaw as this year's winner.

IV. New Business

- a. Advocate for stronger role for science in EBP definition and implementation – Bethany Teachman

Oct. 13:

-CONSENT: Steve Breckler noted they are planning a joint discussion between the Board of Professional Affairs and the Board of Scientific Affairs at the APA governance meetings in DC October 31-November 2, and plan to discuss the link between the EBP definition/implementation and the new APA practice guidelines. Nadine Kaslow will also participate in the discussion.

Nov. 17: Nothing to report.

- b. APA CE Approval Committee – Bethany Teachman/Mitch Prinstein

Oct. 13:

-CONSENT: The proposed revisions to the Standards and Criteria were posted for public comment, and we are now preparing a coordinated response, which will soon be posted to the listserv to solicit feedback. Also, we continue to draft a paper outlining our concerns and comparing psychology's approach to CE approval to that of other disciplines.

Nov. 17:

-DISCUSS: We posted our draft response to APA's proposed revisions to the CE Standards and Criteria, and approx. 250 people provided feedback. We then revised the draft response further based on this feedback, and obtained endorsements from a number of other organizations and divisions. Our joint response was then submitted to APA, and we are now encouraging members to add their endorsement to the public comment space.

Make sure you add your Public Comment!

c. SSCP election nominations committee – Michelle Craske

Oct. 13:

-CONSENT: The voting ballots were emailed October 1st and voting will remain open until October 31st.

Nov. 17:

-CONSENT: Congratulations to the newly elected Board Members: Steve Hollon for President Elect, Doug Mennin for Member at Large, Dave Smith for Div Rep, and Andrea Niles for Student Rep.

d. SSCP web site management/transition – Evan Kleiman/Stew Shankman

Oct. 13:

-CONSENT: The website is moving along well. We've been getting renewals pretty steadily with few problems, and the problems that have popped up are usually one-off issues (e.g., member had an expired credit card). We've been getting about 125 visits a day, and the most popular pages are the media posts-- the "Time gets it wrong" article generated over 60% of our traffic in the past two weeks.

Nov. 17: (carried over from Oct. agenda)

-DISCUSS: An issue on which I'd like to hear the board's thoughts is members' only content. The new site will let us have an area that is only accessible to paid members. So, I'm wondering what, if anything, we want to make accessible to members only. We could add new content to this section as it would be a good "value add" to make people more likely to join/renew. I don't think we'll want to take previously public information and make it members only, as it will likely irk people who have to pay for something that was free before. I did add to the members only section the board notes and listerv instructions because we probably only want members to access them (but can move either).

The Board elected not to have any members' only content at this time.

e. Update to SSCP internship directory - Victoria Smith/Rosanna Breaux/Mitch Prinstein/Bethany Teachman

Oct. 13:

-CONSENT: The survey for the Internship Directory is now closed. We had an amazing response rate of well over 200 responses, including many top research-oriented internship sites. This response rate is much higher than the previous edition of the Directory. We are making final edits to the spreadsheet and it will be posted shortly.

Nov. 17:

-CONSENT: The Internship Directory is now posted, and we have set up a system for sites that missed the deadline to be able to add themselves to the directory at a later date.

f. Potential new revenue stream for SSCP?

Oct. 13/Nov. 17: Postponed discussion until Nov. 17 meeting due to lack of time on Oct.13.

-DISCUSS: From Howard Garb:

Division 19 (Military Psychology) has half a million dollars in assets, largely because of their journal. "The financial state of Division 19 continues to be excellent! We have over \$500,000 in net assets and our revenue continues to outpace our expenses. This healthy fiscal picture is primarily due to the revenue generated by our Division 19 journal."

Comment from Bethany: This feels complicated to me bc I love the idea of SSCP having more financial resources, but I also don't love the APA publishing model and would like to see more open access options.

There was some discussion about potentially producing a journal. Possible ideas would be something that translates research to practice or discusses clinical science within a broader context of health or medicine? There is not much enthusiasm for this idea among the Board at the current time.

- g. Recognition of work by the SSCP web master, Evan Kleiman

The Board voted to offer a free SSCP 3-year membership to our web master as a small compensation for his service.

- g. Preparation for November and December tasks (from notes at end of this document):

November:

-Deadline for Student Dissertation Awards nominations

-Collect schedules from Board members and determine time for monthly Board meeting calls in new year (President-Elect)

-Submit Div. 12 year-end report (Div. 12 rep)

-Call for nominations for Susan Nolen-Hoeksema Early Career Research Award (Committee)

December:

Selection of Student Dissertation Award winners (Chair of Dissertation Awards Committee, with/without Board input, depending on number and quality of submissions).

Announce Student Dissertation Award winners to winners and membership (President)

Submit APA Program (major time blocks only; details due in mid-late January) (President-Elect, Division 12 Representative)

Reminder to full and student members to renew membership (Membership Committee in conjunction with Secretary-Treasurer)

Prepare tax forms for Div 12 office (due early Jan) (Secretary/Treasurer)

Call for nominations for Lawrence H. Cohen Outstanding Mentor Award (Past-President)

Yearly Round Reminders 6-27-14 Update

***Key:** Item (person responsible)*

Recurring throughout year

Newsletter submission and publication dates (Newsletter Editor, President, Secretary/Treasurer)

Monthly Board call

January

Transfer of office - Jan. 1

Submit tax forms to Div 12 office (deadline early in Jan) (Secretary/Treasurer)

Attend Division 12 meeting (Div. 12 representative)

Send reminder to full and student members to renew membership (Membership Committee in conjunction with Secretary/Treasurer; Student Listserv Facilitator or Student Reps to send a general reminder to the student listserv)

Send reminder on deadline for submission of posters for APS; determine which posters are accepted. Notify submitters of their acceptance/rejection. Students need to be SSCP members to submit poster (SSCP representative to APS program committee)

Constitute committee for Susan Nolen-Hoeksema Early Career Research Award so that evaluation of applications for the award can begin immediately after February 1 (selected Member-at-Large)

Publicize Lawrence H. Cohen Outstanding Mentor Award to solicit nominations for March 1 deadline

Form committee for Varda Shoham Clinical Scientist Training Initiative Grant and publicize grant to listservs (send monthly reminder)

Review list of committees to check whether Chairs and committee members want to continue in positions or need to be replaced. Update list of SSCP officers on web site. (President)

February

February 1 – Deadline for receipt of applications for nominations for Susan Nolen-Hoeksema Early Career Research Award

Order plaque for Distinguished Scientist Award winner (to be given at APS or APA) (Secretary/Treasurer)

Request \$500.00 tax contingency from Lynn Peterson at Division 12 office. This could be done in other months, but Feb-March is modal. (Sec-Treas or Div. 12 rep)

Constitute committee for Lawrence H. Cohen Outstanding Mentor Award so that evaluation of applications for the award can begin immediately after March 1 (Past-President)

Select winner of Susan Nolen-Hoeksema Early Career Research Award (Committee)

Notify a) winner of Susan Nolen-Hoeksema Early Career Research Award by end of month, asking him or her to send his or her social security number and home address to secretary/treasurer so payment can be processed; (b) nominators of unsuccessful candidates; (c) SSCP membership about the selected Awardee (President)

Order plaque for Susan Nolen-Hoeksema Early Career Research Award (to be given at APS or APA) (Secretary/Treasurer)

March

March 1 – Deadline for receipt of applications for nominations for Lawrence H. Cohen Outstanding Mentor Award

Select judges, including at least one Board member, for student poster awards competition at APS meeting (end of May) (SSCP representative to APS program committee)

Confirm that poster presenters are SSCP members (SSCP representative to APS program committee)

Select winner of Lawrence H. Cohen Outstanding Mentor Award (Committee)

Notify Winner of Lawrence H. Cohen Outstanding Mentor Award by end of month, asking him or her to send his or her social security number and home address to secretary/treasurer so payment can be processed; (b) nominators of unsuccessful candidates; (c) SSCP membership about the selected Awardee (President)

Order plaque for Lawrence H. Cohen Outstanding Mentor Award (to be given at APS or APA) (Secretary/Treasurer)

March 31 - Varda Shoham Clinical Scientist Training Initiative Grant applications due (Committee)

April

Confirm receipt of Division 12 \$500.00 tax contingency that was requested in February and follow-up with Div 12 if necessary (Secretary-Treasurer)

Remind “lapsed” members to renew for current year (membership committee in conjunction with Secretary-Treasurer)

Remind “lapsed” student members to renew for current year (Student listserv manager, student representatives)

Plan Board mtg at APS – timing and setting of meeting, invite award winners, arrange for plaques, plan dinner (President)

Select winners of Varda Shoham Clinical Scientist Training Initiative Grant. Notify winners, SSCP treasurer and those not selected. Announce winners to listserv and post on web site (Committee)

May

APS – 1) select Student Poster presentations awardees (SSCP representative to APS program committee and selected reviewers). The winner(s) receives \$200 and “Distinguished Contributions” receive \$100. A year complimentary membership in APS is also awarded to “Winner(s)” and those making “Distinguished Contributions,” including all student co-authors on these posters. The number of such awardees is at the discretion of the reviewers, with the limitations that there is at least one winner. The total amount of cash awarded has varied from \$500-\$1,500.

2) Present SSCP Distinguished Scientist Award (optional) (President)

3) Present Lawrence H. Cohen Outstanding Mentor Award (optional) (President)

4) Present Susan Nolen-Hoeksema Early Career Research Award (optional) (President)

Meeting of SSCP Board and Annual Meeting of Members at APS convention (optional)

If the Annual Meeting of Members is conducted at the APS convention, SSCP Dissertation Award Winners are presented their certificates during that meeting. If winners are not in attendance, their certificates are mailed to them (Dissertation Award Committee Chair or President)

Check SSCPnet subscribers against membership list and unsubscribe persons who have not paid membership dues (Secretary/Treasurer, Chair of Membership Committee, with Listserv Manager)

Update student listserv – remove those with lapsed memberships and those who have graduated from the listserv (Student listserv manager, student representatives)

Appoint a nominations committee (President in consultation with the Past-President). The Past-President serves as Chair and the remaining members typically are two full members and one graduate student member.

Begin consideration of nominees for open Board positions (Past-President, Nominations Committee, Board)

June

Call for nominations for open Board positions (Past-President).

July

No action items

August

Meeting of SSCP Board and Annual Meeting of Members at APA convention (optional)

APA – 1) If the Annual Meeting of Members was not conducted at the APS convention, SSCP Dissertation Award Winners may be presented their certificates during the Division 12 Awards Presentation/Social Hour. If dissertation award winners are not in attendance, their certificates are mailed to them. If they decline to travel to the APA Convention, then winners of the SSCP Student Posters Competition can receive their certificates at this awards presentation ceremony. Awardees can present posters at this meeting. (Dissertation Award Committee Chair, SSCP Representative to APS Program Committee or President) (see December)

2) Present SSCP Distinguished Scientist Award (optional) (President)

3) Present Lawrence H. Cohen Outstanding Mentor Award (optional) (President)

September

Select APA Program Chair and start work on program for upcoming year (President-Elect)

NOTE: Find out number of hours allotted from Lynn Peterson or D12 Rep.

Nominations for offices determined (Past-President and Nominations Committee)

Attend Div. 12 meeting (Div. 12 rep)

Select Chair of Student Dissertation Awards Committee (President)

Call for nominations for Distinguished Scientist Award Winner (President) - see description on SSCP web site

Call for nominations for Student Dissertation Awards; November deadline (President appoints the Chair of Dissertation Awards Committee). NOTE: Students need to be SSCP members.

Recruit new graduate students as members; contact DCTs of Academy Programs and on CUDCP listserv to encourage them to have their new students join SSCP (Membership Committee; Secretary/Treasurer reminds Membership Committee)

Discuss/decide whether to hold the next Annual Meeting of Members at APS or APA.

October

Elections (Past President)

Notify candidates and members of outcome (President)

Call for submissions for student posters at APS (President)

First reminder to full and student members to renew membership (Membership Committee; Sec/Treas. sends current database to Membership Cmte.; Student Listserv Facilitator or Student Reps also send general reminder over Student Listserv)

Reminder: Call for nominations for Distinguished Scientist Award Winner (President)

After October 31: Selection of Distinguished Scientist Award Winner (Board)

Notify (a) winner of Distinguished Scientist Award, asking him or her to send his or her social security number and home address to secretary/treasurer so payment can be processed; (b) nominators of unsuccessful candidates; (c) SSCP membership about the winner (President)

November

Deadline for Student Dissertation Awards nominations

Collect schedules from Board members and determine time for monthly Board meeting calls in new year (President-Elect)

Submit Div. 12 year-end report (Div. 12 rep)

Call for nominations for Susan Nolen-Hoeksema Early Career Research Award (Committee)

December

Selection of Student Dissertation Award winners (Chair of Dissertation Awards Committee, with/without Board input, depending on number and quality of submissions).

Announce Student Dissertation Award winners to winners and membership (President)

Submit APA Program (major time blocks only; details due in mid-late January) (President-Elect, Division 12 Representative)

Reminder to full and student members to renew membership (Membership Committee in conjunction with Secretary-Treasurer)

Prepare tax forms for Div 12 office (due early Jan) (Secretary/Treasurer)

Call for nominations for Lawrence H. Cohen Outstanding Mentor Award (Past-President)